

2018 Proposed Budget Worksheet
as of December 31, 2016

	2016		2017		2018
Total Levy per year	\$ 777,413		\$ 817,965		\$ 857,750
	2016		2017		2018
	Budget	Actual	Budget		Prop. Budget
General Fund					
Receipts					
Property Tax Levy	344,545	391,124	355,376		366,072
Prior Years Taxes	5,000	5,550	4,000		5,000
Licenses and Permits	500	300	500		500
Animal License/Impound	4,000	3,470	400		6,000
Burning Permits	1,500	1,640	1,500		1,500
Building Permits	0	0	0		0
Other Fees/Reimbursements	4,000	10,948	1,000		1,000
Garage Sale Registrations	180	0	180		0
Shelter Reservation	500	1,120	500		500
Farmer's Market	0	0	0		0
Town Hall Rental	0	0	0		0
State Grant	0	0	0		0
Local Government Aid	0	0	0		0
Met Council Grant	0	0	0		0
PERA Rate Increase Aid	272	0	272		272
Township Aid	100	178	100		100
Orderly Annexation	0	0	0		0
Escrow Fees/Easements	500	560	500		500
Fines	1,000	746	1,000		1,000
Donations	0	0	0		0
Interest Earnings	200	803	200		500
Sale of Investments	0	0	0		0
Subtotal	362,297	416,439	365,528		382,944
Transfer from building Fund	1,500	0	1,500		1,500
Total Revenues	363,797	416,439	367,028		384,444
Disbursements					
Town Board					
Wages and Taxes	11,680	10,212	11,090		11,090
Training/Education	600	27	600		600
	0	0	0		0
Mileage	50	0	50		50
Total Town Board	12,330	10,239	11,740		11,740
Treasurer					
Wages and Taxes	8,660	10,379	10,060		10,362
Supplies/Materials	500	0	500		0
Postage	0	0	0		0
Training/Education	100	0	100		100
Mileage	215	0	215		0
Equipment Rental	0	0	0		0
Total Treasurer	9,475	10,379	10,875		10,462
Clerks					
Wages and Taxes	18,240	17,577	#REF!		17,150
Supplies/Materials	200	0	200		0
Postage	0	0	0		0
Training/Education	100	0	100		100
Shelter Manager	0	0	0		0
Telephone	100	0	100		0
Mileage	600	493	650		650
Equipment Rental	0	0	0		0
Total Clerk	19,240	18,070	#REF!		17,900
Elections					
Wages and Taxes	0	0	0		0
Supplies/Materials	300	17	300		300
Repairs and Maintenance	0	600	0		0
Election Judges	2,850	2,320	0		1,600
Training/Education	0	0	0		0
Publications/Printing	0	0	0		0
Office Equip and Furniture	0	0	0		0
Total Elections	3,150	2,937	300		1,900

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Taxes and PERA - Employer			
PERA	3,630	3,335	#REF! 4,491
Social Security	4,950	4,978	#REF! 5,418
Medicare	830	1,164	#REF! 999
Total Taxes and PERA	9,410	9,477	#REF! 10,908
Assessor			
Fees	11,900	12,258	12,681 13,000
Total Assessor	11,900	12,258	12,681 13,000
Legal Services			
Attorney	12,000	11,872	14,533 13,000
Total Legal	12,000	11,872	14,533 13,000
Administrative/General			
Wages and Taxes	0	0	0 0
Supplies/Materials	1,200	1,215	1,200 1,200
Garage Sale Expenses	0	0	0 0
Postage	600	564	600 600
Misc.	0	0	0 0
Auditing Services	0	0	0 0
Repairs and Maintenance	350	1,161	350 350
Other Fees	100	144	100 150
Leagues of Cities Fee	2,250	2,278	2,250 2,250
Training/Education	500	0	500 500
Recognition Dinner/Annual Meeting	900	697	900 900
Newsletter	0	0	0 0
Website	0	0	0 0
Mileage	0	0	0 0
Telephone	0	0	0 0
Publications/Printing	1,000	213	500 500
Outside Services	0	0	0 0
Miscellaneous	0	82	0 0
Equipment Rental	0	0	0 0
Dues/Memberships	2,070	1,221	1,000 1,200
Donations - Washington County Hist	1,000	0	250 250
Youth Services	5,500	5,500	500 5,500
Lucy Winton Soccer	0	0	0 0
Stillwater Library	5,000	5,000	500 5,000
Stone Arch Bridge Preservation	0	0	0 0
Office Equip and Furniture	0	0	0 0
Refunds and Reimbursements	0	0	0 0
Expected Levy Shortfall	0	0	0 0
Total Administrative/General	20,470	18,075	8,650 18,400
Communications			
Wages and Taxes - Clerk	700	0	#REF! 3,560
Wages and Taxes - Website	1,920	0	1,500 1,500
Supplies/Materials	200	0	200 200
Wages & Taxes - Communications C	1,070	1,430	#REF! 268
Newsletter - Publications/Printing	2,000	2,945	#REF! 0
Newsletter - Editor	1,500	2,171	2,085 2,085
Website Design Update	0	0	0 6,000
Website - GovOffice	1,183	1,068	1,010 1,100
Total Communications	8,573	7,614	#REF! 14,713
Facilities			
Wages and Taxes	4,400	4,170	#REF! 4,316
Supplies/Materials	250	255	250 250
Security	475	620	475 500
Telephone	1,500	1,271	1,500 1,500
Utilities	1,500	1,427	1,500 1,500
Refuse Removal	0	0	0 0
Outside Services	1,000	471	1,000 500
Repairs and Maintenance	500	0	500 250
Office Equip and Furniture	0	0	0 0
Town Hall Maintenance	0	0	0 5,000
Miscellaneous	0	0	0 0

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Total Building and Maintenance	9,625	8,214	#REF!	13,816		
Planning						
Wages and Taxes	1,240	4,380	#REF!	2,415		
Planning Commission Wage/Tax	2,390	0	#REF!	2,950		
Supplies/Materials	100	0	100	100		
Engineer	0	0	0	0		
Planner	24,000	21,444	40,283	20,000		
Training/Education	0	0	0	0		
Telephone	0	0	0	0		
Mileage	0	0	0	0		
Outside Services	0	0	0	0		
Publications/Printing	0	0	0	0		
Equipment Rental	480	480	480	480		
Watershed	0	0	0	0		
Total Planning	28,210	26,304	#REF!	25,945		
Public Works						
Project Management	11,500	8,956	3,000	7,500		
Total Public Works	11,500	8,956	3,000	7,500		
Public Safety						
Wages and Taxes	14,740	10,977	#REF!	11,352		
Supplies/Materials	150	156	150	150		
Repairs and Maintenance	600	317	50	100		
Publications/Printing	0	0	0	0		
Training/Education	500	0	0	0		
Dues/Memberships	500	180	500	500		
Mileage	0	0	0	0		
Equipment Rental	720	720	720	720		
Auto Allowance	8,700	8,700	8,700	8,700		
Other Equipment	500	412	500	500		
Total Public Safety	26,410	21,463	#REF!	22,022		
Fire Protection						
Wages and Taxes	3,720	4,151	#REF!	4,347		
Fire Protection	134,014	136,058	136,058	140,140		
Outside Services	0	0	0	0		
Mileage/Allowance	0	0	0	0		
Total Fire Protection	137,734	140,209	#REF!	144,486		
Animal Control						
Wages and Taxes	3,460	6,768	#REF!	7,005		
Supplies/Materials	0	286	0	0		
Postage	0	0	0	0		
Repairs and Maintenance	0	0	0	0		
Mileage	500	343	500	500		
Publications/Printing	100	0	100	100		
Animal Impound Fee	500	0	500	500		
Total Animal Control	4,560	7,397	#REF!	8,105		
Park Maintenance/Administration						
Wages and Taxes - Park Manager	5,190	10,199	#REF!	5,346		
Wages and Taxes - Park Committee	2,450	0	#REF!	2,450		
Wages and Taxes - Park Clerk	1,070	0	#REF!	1,102		
Farmers Market	0	0	0	0		
Township picnic	1,000	620	1,000	1,300		
Supplies/Materials	200	2,828	550	550		
Shelter Manager	0	0	0	0		
Biffy Rental	4,200	4,570	4,358	4,500		
Publications/Printing	0	0	0	0		
Refuse Removal	2,600	2,991	2,600	2,600		
Outside Services - Park Mowing	9,900	14,230	13,900	16,400		
Other Equipment	0	0	0	0		
Miscellaneous	500	508	500	500		
Total Park Mntn/Admin	27,110	35,945	#REF!	34,748		

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Trails Maintenance						
Engineer	0	0	0	0		
Outside Services	4,000	434	4,470	4,000		
Total Trails Mnnt.	4,000	434	4,470	4,000		
Insurance/Other						
Property/Casualty Insurance	6,800	10,160	10,000	10,000		
Other Fees	0	0	0	0		
League of MN Cities	0	0	0	0		
Workers Compensation	1,000	1,493	1,500	1,500		
Other Ins and Bonds	300	0	300	300		
Total Insurance/Other	8,100	11,653	11,800	11,800		
Purchase of Investments						
Investments Purchased	0	0	0	0		
Operating Transfers	0	0	0	0		
Total Disbursements	363,797	361,496	#REF!	384,444		
General Fund Beginning Balance	285,534	285,534	285,534	#REF!		
GF Ending Balance/Estimated	285,534	340,477	#REF!	#REF!		

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			Prop. Budget

Road and Bridge

Receipts

Property Tax Levy	197,868	224,618	187,589	198,178
Prior Years Tax	1,500	3,187	1,500	1,500
Other Fees/Reimbursements	0	0	0	0
State Grants and Aid	0	0	0	0
County Gravel Tax	4,000	12,644	4,000	10,000
Orderly Annexation	0	0	0	0
County Road Allocation	11,900	17,319	15,000	15,000
Interest Earnings	0	0	0	0
Transfer from Other Funds	0	0	0	0
Total Receipts	215,268	257,768	208,089	224,678

Disbursements

Administrative				
Outside Services	0	0	0	0
Public Works				
Supplies and Materials	0	0	0	0
Engineer	22,000	6,025	11,000	9,000
Publications/Printing	0	0	0	0
Utilities	0	277	0	0
Outside Services	0	0	0	0
Road Supervision	3,500	205	3,218	3,000
Total Public Works	25,500	6,506	14,218	12,000
Normal Maintenance				
Signs/Traffic Engineer	2,500	758	2,500	1,500
Engineer	0	0	0	0
Outside Services	18,000	29,991	24,570	22,400
Total Normal Maintenance	20,500	30,748	27,070	23,900
Snow and Ice Removal				
Salt and Sand	23,800	17,518	24,990	24,514
Outside Services	86,443	54,572	91,967	92,636
Total Snow and Ice Removal	110,243	72,090	116,957	117,150
Gravel Road Maintenance				
Gravel	3,400	14,006	5,000	14,000
Dustcoating	13,175	13,019	13,175	13,200
Engineer	0	0	0	0
Outside Services	10,200	4,862	3,201	5,792
Total Gravel Road Maintenance	26,775	31,887	21,376	32,992
Asphalt Road Maintenance				
Asphalt	250	0	0	0
Engineer	0	0	0	0
Outside Services	8,000	8,404	8,040	7,000
Total Asphalt Road Maintenance	8,250	8,404	8,040	7,000
Future Road Maintenance				
Future Road Maintenance	0	0	0	0
Ditching, Mowing, Brushing				
Outside Services	24,000	33,811	20,428	31,636
Total Ditching, Mow, Brush	24,000	33,811	20,428	31,636
Total Disbursements	215,268	183,446	208,089	224,678

Beginning FB	-34,142	-18,237	-34,142	-34,142
Projected Ending FB	-34,142	56,084	-34,142	-34,142

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Total Levy per year	\$ 777,413		\$ 817,965		\$ 857,750	
Road & Bridge Capital Fund						
Receipts						
Property Tax Levy	235,000	266,770	275,000	293,500		
Prior Year Taxes	1,500	3,785	1,500	1,500		
Local Assessments/Reimbursemenst	0	0	0	0		
Road Maintenance Ref/State Aid	0	0	0	0		
Interest Earnings	2,000	2,577	2,000	2,000		
Subtotal	238,500	273,131	278,500	297,000		
Transfer from other Fund	0		0	0		
Total Receipts	238,500	273,131	278,500	297,000		
Disbursements						
Public Works						
Engineer	0	0	0	0		
Publications/Printing	0	0	0	0		
Total Public Works	0	0	0	0		
Road Maintenance						
Engineer	0	0	0	0		
Outside Services	0	0	0	0		
Total Road Maintenance	0	0	0	0		
Normal Maintenance						
Ditching Mowing Brushing	0	0	0	0		
Signs/Traffic Engineer	0	0	0	0		
Total Normal Maintenance	0	0	0	0		
Road Maintenance Contract						
Engineer	0	0	0	0		
Total Road Maintenance K	0	0	0	0		
Asphalt Road Projects						
Gravel	0	0	0	0		
Engineer	11,300	4,049	0	0		
Attorney	0	0	0	0		
Culvert Repair	0	0	0	0		
Publications/Printing	0	0	0	0		
Overlay	226,101	5,403	659,082	290,967		
Sealcoat	0	0	122,571	0		
Ottaseal	0	0	0	0		
Signs/Traffic Engineer	0	0	0	0		
Outside Services	0	0	0	0		
Total Asphalt Road Projects	237,401	9,452	781,653	290,967		
Seal Coat						
Engineer	0	0	0	0		
Total Seal Coat	0	0	0	0		
Total Disbursements	237,401	9,452	781,653	290,967		
Beginning Fund Balance	764,407	815,830	765,506	262,353		
Ending Fund Balance	765,506	1,079,509	262,353	268,386		