

Stillwater Township
2014 Proposed Budget Worksheet
as of December 31, 2012

Total Levy per year \$ 717,700 \$ 769,000 \$ 748,650 \$ 748,650 \$ 748,650 \$ 763,297

	2009		2010		2011		2012		2013	2014
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual (12/31)	Budget	Budget
General Fund										
Receipts										
Property Tax Levy	357,700	337,687	366,000	360,456	345,000	338,392	339,300	330,954	331,249	347,610
Prior Years Taxes	0	10,546	0	0	0	11,420	0	4,083	0	5,000
Licenses and Permits	400	200	200	580	200	1,320	200	1,500	200	500
Animal License/Impound	800	872	3,000	4,969	800	1,160	3,000	4,370	800	800
Burning Permits	1,500	1,440	1,500	1,530	1,500	1,380	1,500	1,065	1,500	1,500
Building Permits	0	0	0	0	0	0	0	0	0	0
Other Fees/Reimbursements	2,500	366	1,000	5,398	1,000	7,357	1,000	5,712	1,000	1,000
Garage Sale Registrations	0	0	0	280	0	170	300	135	300	300
Shelter Reservation	500	300	500	100	500	375	500	350	500	500
Farmer's Market	0	590	500	0	500	320	500	0	500	0
Town Hall Rental	0	0	0	0	0	75	0	0	200	100
State Grant	0	0	0	0	0	2,497	0	332	0	0
Local Government Aid	0	396	0	0	0	0	0	0	0	0
Met Council Grant	0	7,500	0	0	0	0	0	0	0	0
PERA Rate Increase Aid	272	136	272	246	272	488	272	272	272	272
Orderly Annexation	0	6,244	0	5,027	5,000	3,297	5,000	1,664	4,000	0
Escrow Fees/Easements	500	1,251	500	0	500	400	500	200	500	500
Fines	228	833	1,228	1,251	1,228	983	1,000	915	1,000	1,000
Donations	0	0	0	200	0	25	0	0	0	0
Interest Earnings	700	2,177	700	105	700	31	700	182	700	200
Sale of Investments	0	0	0	11,708	0	0	0	0	0	0
Subtotal	365,100	370,538	375,400	391,849	357,200	369,690	353,772	351,734	342,721	359,282
Transfer from other Fund	0	15,000	0	0	0	12,727	0	1,413	0	5,000
Total Revenues	365,100	385,538	375,400	391,849	357,200	382,417	353,772	353,147	342,721	364,282
Disbursements										
Town Board										
Wages and Taxes	18,750	14,101	16,150	9,123	16,150	9,152	13,400	11,131	13,430	11,500
Training/Education	0	0	0	0	0	215	0	0	250	600
Mileage	0	132	50	30	50	41	50	0	50	50
Total Town Board	18,750	14,233	16,200	9,153	16,200	9,408	13,450	11,131	13,730	12,150
Treasurer										
Wages and Taxes	7,050	7,213	7,285	5,744	6,200	7,807	6,800	7,507	6,870	7,890
Supplies/Materials	0	0	0	239	0	0	150	772	150	150
Postage	0	0	0	88	0	0	0	0	0	0
Training/Education	0	100	100	45	100	175	100	125	100	100
Mileage	200	52	215	0	215	0	215	0	215	215
Equipment Rental	600	600	600	25	600	0	0	0	0	0
Total Treasurer	7,850	7,965	8,200	6,141	7,115	7,982	7,265	8,404	7,335	8,355
Clerks										
Wages and Taxes	27,500	20,324	28,300	13,036	20,000	12,484	23,875	16,935	14,000	16,910
Supplies/Materials	0	0	0	79	0	0	0	0	0	0
Postage	0	0	0	156	0	2	0	0	0	0
Training/Education	0	0	0	45	0	50	100	0	100	100
Shelter Manager	0	0	0	0	0	0	0	0	0	0
Telephone	100	321	100	0	100	0	100	0	100	100
Mileage	1,800	1,512	800	534	800	557	800	516	800	800
Equipment Rental	600	600	600	315	600	160	600	0	600	600
Total Clerk	30,000	22,758	29,800	14,165	21,500	13,253	25,475	17,452	15,600	18,510
Elections										
Wages and Taxes	0	0	700	0	0	0	0	0	0	0
Supplies/Materials	0	0	100	497	0	490	500	539	300	300
Repairs and Maintenance	0	470	450	0	500	0	500	0	500	500
Election Judges	1,500	0	1,750	3,061	0	840	3,200	2,998	850	2,850
Training/Education	0	0	0	12	0	0	0	0	0	0
Publications/Printing	0	0	100	122	0	0	100	0	0	0
Office Equip and Furniture	0	0	0	0	0	0	0	0	0	0
Total Elections	1,500	470	3,100	3,692	500	1,329	4,300	3,537	1,650	3,650

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	\$ 717,700		\$ 769,000		\$ 748,650		\$ 748,650		\$ 748,650	\$ 763,297
	2009		2010		2011		2012		2013	2014
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual (12/31)	Budget	Budget
Taxes and PERA - Employer										
PERA	2,400	2,630	3,740	2,369	3,740	2,128	3,550	885	3,290	2,930
Social Security	5,300	4,109	4,960	3,596	4,960	3,546	4,985	4,054	4,760	4,430
Medicare	1,100	961	1,000	841	1,000	899	1,080	948	840	780
Total Taxes and PERA	8,800	7,700	9,700	6,806	9,700	6,573	9,615	5,887	8,890	8,140
Assessor										
Fees	14,000	13,923	14,000	12,485	14,500	12,741	14,500	12,776	14,500	13,500
Total Assessor	14,000	13,923	14,000	12,485	14,500	12,741	14,500	12,776	14,500	13,500
Legal Services										
Attorney	20,000	14,945	20,000	18,553	20,000	19,631	20,000	13,859	20,000	20,000
Total Legal	20,000	14,945	20,000	18,553	20,000	19,631	20,000	13,859	20,000	20,000
Administrative/General										
Wages and Taxes	0	0	0	313	0	607	0	690	0	0
Supplies/Materials	1,500	1,902	1,700	1,484	1,700	2,478	1,700	774	1,800	1,800
Garage Sale Expenses	0	0	0	296	0	0	300	0	300	300
Postage	1,100	649	1,200	530	1,035	399	1,100	701	1,100	1,100
Misc.	0	13	0	337	0	40	0	0	0	0
Auditing Services	0	0	0	0	0	10,785	0	0	0	0
Repairs and Maintenance	350	339	350	734	350	448	350	515	350	350
Other Fees	150	25	200	539	200	173	200	55	200	200
Leagues of Cities Fee	2,300	2,342	2,500	2,406	2,500	2,199	2,500	2,279	2,500	2,500
Training/Education	400	0	480	0	480	85	500	1,118	500	500
Recognition Dinner/Annual Meeti	1,000	128	1,000	0	0	0	0	869	0	900
Newsletter	0	0	0	0	0	0	0	0	0	0
Website	0	0	0	0	0	269	0	288	0	0
Mileage	0	10	0	0	0	0	0	0	0	0
Telephone	0	0	0	506	0	0	0	0	0	0
Publications/Printing	2,200	847	1,000	935	1,000	268	1,000	1,544	1,000	1,000
Outside Services	0	0	0	294	0	0	0	0	0	0
Miscellaneous	0	61	0	0	0	0	0	0	0	0
Equipment Rental	0	0	0	40	0	280	0	480	0	0
Dues/Memberships	750	856	750	988	750	982	750	2,099	750	1,000
Donations	0	0	0	0	0	0	0	0	0	0
Youth Services	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500
Lucy Winton Soccer	5,000	5,000	0	0	0	0	0	0	0	0
Stillwater Library	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Stone Arch Bridge Preservation	5,000	5,000	5,000	5,000	0	0	0	0	0	0
Office Equip and Furniture	0	0	0	0	0	2,325	0	843	0	0
Refunds and Reimbursements	0	0	0	0	0	0	0	0	0	0
Expected Levy Shortfall	0	0	0	0	0	0	0	0	0	10,000
Total Administrative/Genera	30,250	27,670	24,680	24,900	18,515	31,837	18,900	22,755	19,000	30,150
Communications										
Wages and Taxes - Clerk	0	717	700	0	700	0	700	0	700	700
Supplies/Materials	0	240	0	0	200	0	200	0	200	200
Wages & Taxes - Communicator	0	360	883	0	883	0	904	0	890	890
Publications/Printing	0	0	0	608	0	0	0	1,816	0	0
Newsletter	5,000	2,929	4,817	4,117	4,817	927	4,817	6,192	4,817	3,817
Website	5,000	1,660	2,000	1,453	2,000	1,243	2,000	1,243	2,000	2,000
Total Communications	10,000	5,906	8,400	6,178	8,600	2,170	8,621	9,251	8,607	7,607
Facilities										
Wages and Taxes	0	2,120	2,520	2,485	2,520	3,597	2,520	3,450	2,520	2,520
Supplies/Materials	0	30	0	1,205	0	266	0	272	250	250
Security	450	404	450	537	450	404	450	467	450	450
Telephone	1,800	1,252	2,000	1,047	2,000	1,214	2,000	1,219	2,000	1,500
Utilities	2,000	1,835	2,000	1,071	2,000	1,346	2,000	1,122	2,000	1,500
Refuse Removal	1,700	240	1,900	0	1,000	0	1,000	0	0	0
Outside Services	0	80	1,500	2,399	1,500	450	1,500	0	1,000	1,000
Repairs and Maintenance	3,700	695	1,900	0	1,900	29	1,900	0	500	500
Office Equip and Furniture	1,900	0	0	0	0	0	0	0	0	0
Town Hall Maintenance	0	0	0	0	0	0	0	0	0	0
Miscellaneous	0	145	0	0	0	0	0	0	0	0
Total Building and Mainten	11,550	6,802	12,270	8,744	11,370	7,308	11,370	6,531	8,720	7,720

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	2009		2010		2011		2012		2013		2014	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual (12/31)	Budget	Budget	Budget	Budget
Planning												
Wages and Taxes	4,100	2,009	1,500	1,184	1,500	1,100	1,350	2,155	1,310	1,320		
Planning Commission Wage/Tax	0	0	4,393	0	3,000	0	4,400	0	4,390	4,390		
Supplies/Materials	100	0	107	0	100	0	100	37	100	100		
Engineer	0	0	0	0	0	0	0	0	0	0		
Planner	32,000	21,509	24,000	14,760	20,000	24,276	16,000	25,527	19,000	22,000		
Training/Education	0	0	0	0	0	15	0	0	0	0		
Telephone	100	80	0	0	0	0	0	0	0	0		
Mileage	100	101	100	0	100	0	100	0	100	100		
Outside Services	0	0	0	0	0	0	0	0	0	0		
Publications/Printing	0	0	0	0	0	273	0	0	0	0		
Equipment Rental	150	144	150	160	150	300	150	240	150	200		
Watershed	0	0	0	0	0	0	0	0	0	0		
Total Planning	36,550	23,843	30,250	16,104	24,850	25,964	22,100	27,960	25,050	28,110		
Public Works												
Engineer	12,000	9,523	13,000	4,458	10,000	8,219	10,000	9,823	10,000	10,000		
Total Public Works	12,000	9,523	13,000	4,458	10,000	8,219	10,000	9,823	10,000	10,000		
Public Safety												
Wages and Taxes	11,500	13,019	13,000	8,494	13,050	8,397	14,275	9,641	12,190	11,820		
Supplies/Materials	130	0	130	52	130	321	130	299	130	300		
Repairs and Maintenance	250	200	650	30	650	30	650	376	650	650		
Publications/Printing	0	0	0	71	0	0	0	0	0	0		
Training/Education	0	374	0	0	0	455	500	90	500	500		
Dues/Memberships	0	205	0	0	0	0	0	0	0	0		
Mileage	0	0	0	0	0	0	0	0	0	0		
Equipment Rental	720	693	720	720	720	720	720	720	720	720		
Auto Allowance	7,800	8,820	7,800	8,700	7,800	8,700	7,800	8,700	7,800	8,700		
Other Equipment	0	0	0	367	0	401	500	412	500	500		
Total Public Safety	20,400	23,311	22,300	18,434	22,350	19,024	24,575	20,238	22,490	23,190		
Fire Protection												
Wages and Taxes	3,000	2,844	3,500	3,375	3,500	3,686	3,450	3,781	2,450	3,460		
Fire Protection	109,000	121,680	125,400	125,330	129,200	77,411	119,601	119,601	123,189	127,000		
Outside Services	0	0	0	0	0	60	0	0	0	0		
Mileage/Allowance	500	0	500	0	500	0	500	0	500	500		
Total Fire Protection	112,500	124,524	129,400	128,705	133,200	81,157	123,551	123,382	126,139	130,960		
Animal Control												
Wages and Taxes	2,400	2,101	2,500	5,078	2,500	4,711	3,850	5,860	3,000	5,000		
Supplies/Materials	0	0	0	144	0	14	0	121	0	0		
Postage	0	0	0	595	0	0	0	0	0	0		
Repairs and Maintenance	0	0	0	0	0	0	0	0	0	0		
Mileage	500	71	500	241	500	95	500	280	500	500		
Publications/Printing	100	0	100	0	100	0	100	0	100	100		
Animal Impound Fee	500	133	500	204	500	319	500	551	500	500		
Total Animal Control	3,500	2,304	3,600	6,261	3,600	5,140	4,950	6,811	4,100	6,100		
Park Maintenance/Administration												
Wages and Taxes - Park Manage	0	0	3,500	5,363	4,300	5,316	4,900	5,684	5,500	4,920		
Wages and Taxes - Park Commit	3,200	4,887	1,955	0	1,955	0	2,200	0	2,470	2,470		
Wages and Taxes - Park Clerk	0	0	1,200	0	1,200	0	1,200	0	1,140	1,150		
Farmers Market	0	290	500	50	500	25	500	0	500	500		
Township picnic	0	0	0	940	700	825	1,000	1,247	1,000	1,000		
Supplies/Materials	50	319	145	495	145	2,421	200	1,486	200	200		
Shelter Manager	1,000	0	0	10	0	0	0	0	0	0		
Biffy Rental	4,200	2,740	4,200	2,497	3,000	2,744	3,000	2,504	3,000	3,000		
Publications/Printing	0	0	0	0	0	0	0	0	0	0		
Refuse Removal	0	1,720	0	1,898	1,900	1,763	1,900	2,130	1,900	1,900		
Outside Services	7,500	7,566	7,000	6,762	7,000	10,130	7,000	7,248	7,000	7,000		
Other Equipment	0	0	0	0	0	0	0	0	0	0		
Miscellaneous	0	1,170	500	201	500	581	500	263	500	500		
Total Park Mntn/Admin	15,950	18,692	19,000	18,214	21,200	23,804	22,400	20,560	23,210	22,640		

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	2009		2010		2011		2012		2013	2014
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual (12/31)	Budget	Budget
Trails Maintenance										
Engineer	0	294	0	0	0	0	0	545	0	0
Outside Services	2,500	824	2,500	3,141	4,000	1,316	4,000	500	4,000	4,000
Total Trails Mntn.	2,500	1,118	2,500	3,141	4,000	1,316	4,000	1,045	4,000	4,000
Insurance/Other										
Property/Casualty Insurance	7,500	7,996	7,500	9,111	8,300	7,855	7,000	7,241	8,000	8,000
Other Fees	0	0	0	250	0	0	0	0	0	0
League of MN Cities	0	0	0	0	0	0	0	0	0	0
Workers Compensation	1,000	1,000	1,000	1,070	1,000	1,086	1,000	1,220	1,000	1,000
Other Ins and Bonds	500	805	500	100	700	100	700	100	700	500
Total Insurance/Other	9,000	9,801	9,000	10,532	10,000	9,041	8,700	8,561	9,700	9,500
Purchase of Investments										
Investments Purchased	0	0	0	11,708	0	0	0	0	0	0
Operating Transfers	0	0	0	0	0	50,000	0	0	0	0
Total Disbursements	365,100	335,487	375,401	328,374	357,200	335,896	353,772	329,961	342,721	364,282
General Fund Beginning Balance	80,406	80,406	130,456	130,456	193,932	193,932	240,453	240,453	263,638	263,639
GF Ending Balance/Estimated	80,406	130,456	130,456	193,932	193,931	240,453	240,453	263,638	263,639	263,639

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	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual (12/31)	Budget	Budget

Road and Bridge

Receipts

Property Tax Levy	185,000	175,083	223,000	219,070	218,650	214,462	214,350	209,630	212,400	200,687
Prior Years Tax	0	5,181	0	0	0	6,940	0	2,588	0	0
Other Fees/Reimbursements	0	0	0	0	0	0	0	0	0	0
State Grants and Aid	0	0	0	0	0	0	0	0	0	0
County Gravel Tax	4,000	5,223	3,000	5,526	3,000	5,353	5,500	2,455	5,500	5,500
Orderly Annexation	0	0	0	0	0	0	0	0	0	0
County Road Allocation	15,000	12,403	14,000	13,184	14,000	14,263	14,000	14,733	14,000	14,000
Interest Earnings	5,000	0	1,000	0	1,000	0	1,000	0	0	0
Transfer from Other Funds	0	0	0	0	0	50,000	0	0	0	0
Total Receipts	209,000	197,890	241,000	237,780	236,650	291,018	234,850	229,405	231,900	220,187

Disbursements

Administrative

Outside Services	0	0	0	0	0	0	0	0	0	0
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Public Works

Supplies and Materials	0	0	0	0	0	0	0	0	0	0
Engineer	27,500	30,279	30,000	22,710	30,000	21,280	25,000	30,304	22,000	24,000
Publications/Printing	0	0	0	0	0	0	0	0	0	0
Utilities	0	0	0	0	0	0	0	0	0	0
Outside Services	0	0	0	264	0	0	0	2,967	0	0
Road Supervision	5,000	3,071	5,000	3,482	3,500	2,871	3,500	2,717	3,500	2,990
Total Public Works	32,500	33,351	35,000	26,455	33,500	24,151	28,500	35,988	25,500	26,990

Normal Maintenance

Signs/Traffic Engineer	1,200	2,651	1,200	7,929	1,200	1,349	1,500	2,965	1,500	1,500
Engineer	0	372	0	1,524	0	1,254	0	10,272	0	0
Outside Services	8,800	13,642	15,000	11,041	13,000	13,461	13,000	48,380	13,000	18,225
Total Normal Maintenance	10,000	16,665	16,200	20,494	14,200	16,065	14,500	61,617	14,500	19,725

These just

Snow and Ice Removal

Salt and Sand	14,000	19,843	15,000	28,603	15,000	20,376	16,100	17,703	16,100	17,600
Outside Services	60,000	84,642	90,000	94,182	90,000	97,221	96,000	41,788	96,050	85,000
Total Snow and Ice Removal	74,000	104,484	105,000	122,785	105,000	117,598	112,100	59,491	112,150	102,600

Gravel Road Maintenance

Gravel	13,000	15,507	8,000	7,846	8,000	0	8,000	3,678	8,000	8,000
Dustcoating	12,250	10,472	12,000	14,344	12,000	13,728	13,000	12,028	13,000	13,450
Engineer	0	0	0	0	0	175	0	313	0	0
Outside Services	35,000	20,558	30,000	50,413	26,000	13,626	30,000	43,037	30,000	10,000
Total Gravel Road Maintenance	60,250	46,537	50,000	72,603	46,000	27,529	51,000	59,056	51,000	31,450

Asphalt Road Maintenance

Asphalt	250	0	250	0	250	0	250	1,675	250	250
Engineer	0	0	0	0	0	929	0	0	0	0
Outside Services	8,000	3,989	10,000	5,698	6,850	12,275	7,000	5,652	7,000	16,120
Total Asphalt Road Maintenance	8,250	3,989	10,250	5,698	7,100	13,203	7,250	7,327	7,250	16,370

Future Road Maintenance

Future Road Maintenance	0	0	0	0	0	0	0	0	0	0
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Ditching, Mowing, Brushing

Outside Services	24,000	15,980	24,550	59,973	21,500	13,142	21,500	9,806	21,500	23,052
Total Ditching, Mow, Brush	24,000	15,980	24,550	59,973	21,500	13,142	21,500	9,806	21,500	23,052

Total Disbursements	209,000	221,006	241,000	308,008	227,300	211,687	234,850	233,285	231,900	220,187
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Beginning FB	16,897	16,897	-6,219	-6,219	-76,447	-76,447	2,884	2,884	-996	-996
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Projected Ending FB	16,897	-6,219	-6,219	-76,447	-67,097	2,884	2,884	-996	-996	-996
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Stillwater Township
2014 Proposed Budget Worksheet
as of December 31, 2012

Total Levy per year	2009 \$ 717,700		2010 \$ 769,000		2011 \$ 748,650		2012 \$ 748,650		2013 \$ 748,650		2014 \$ 763,297	
	2009		2010		2011		2012		2013		2014	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual (12/31)	Budget	Budget	Budget	Budget
Capital Projects Fund												
Receipts												
Property Tax Levy	175,000	163,566	180,000	178,168	185,000	181,457	195,000	189,387	205,000		215,000	
Prior Year Taxes	0	3,681	0	0	0	5,645	0	2,189	0		1,500	
Local Assessments	0	745	2,000	0	2,000	0	2,000	0	2,000		0	
Road Maintenance Ref/State Aid	0	0	0	0	0	0	0	0	0		0	
Interest Earnings	14,000	10,024	14,000	1,114	14,000	127	10,000	875	2,100		2,100	
Subtotal	189,000	178,016	196,000	179,283	201,000	187,229	207,000	192,451	209,100		218,600	
Transfer from other Fund	0	0	0	0	0	0	0	0	0		0	
Total Receipts	189,000	178,016	196,000	179,283	201,000	187,229	207,000	192,451	209,100		218,600	
Disbursements												
Public Works												
Engineer	0	2,495	0	0	0	0	0	0	0		0	
Publications/Printing	0	278	0	0	0	0	0	0	0		0	
Total Public Works	0	2,773	0	0	0	0	0	0	0		0	
Road Maintenance												
Engineer	0	0	0	0	0	0	0	0	0		0	
Outside Services	0	0	0	0	0	0	0	0	0		0	
Total Road Maintenance	0	0	0	0	0	0	0	0	0		0	
Normal Maintenance												
Ditching Mowing Brushing	0	0	0	0	0	0	0	0	0		0	
Signs/Traffic Engineer	0	0	0	0	0	0	0	0	0		0	
Total Normal Maintenance	0	0	0	0	0	0	0	0	0		0	
Road Maintenance Contract												
Engineer	0	0	0	0	0	0	0	0	0		0	
Total Road Maintenance K	0	0	0	0	0	0	0	0	0		0	
Asphalt Road Projects												
Gravel	0	0	0	0	0	0	0	0	0		0	
Engineer	0	0	8,000	0	1,000	0	1,000	18,194	1,000		1,000	
Attorney	0	0	0	0	0	0	0	0	0		0	
Culvert Repair	0	16,950	0	0	0	0	0	0	0		0	
Publications/Printing	0	0	0	0	0	0	0	0	0		0	
Overlay	222,553	423,032	0	20,638	0	1,578	205,785	148,715	117,384		0	
Sealcoat	115,463	17,414	24,398	19,971	30,940	0	51,271	0	19,533		46,335	
Ottaseal	0	21,413	0	0	0	0	0	0	0		0	
Signs/Traffic Engineer	0	0	0	0	0	0	0	0	0		0	
Outside Services	0	0	0	0	0	0	0	0	0		0	
Total Asphalt Road Projects	338,016	478,810	32,398	40,609	31,940	1,578	258,056	166,909	137,917		47,335	
Seal Coat												
Engineer	0	0	2,500	0	2,500	0	2,500	0	0		0	
Total Seal Coat	0	0	2,500	0	2,500	0	2,500	0	0		0	
Total Disbursements	338,016	481,583	34,898	40,609	34,440	1,578	260,556	166,909	137,917		47,335	
Beginning Fund Balance	671,776	671,776	368,209	368,209	506,882	506,882	692,532	692,532	718,074		789,257	
Ending Fund Balance	522,760	368,209	529,311	506,882	673,442	692,532	638,976	718,074	789,257		960,522	