

Stillwater Township  
2023 Proposed Budget Worksheet  
as of December 31, 2021

Total Levy per year

	2021	2022	2023
	Actual	Budget	Prop. Budget
<b>General Fund</b>			
<b>Receipts</b>			
Property Tax Levy	394,189	433,703	493,643
Prior Years Taxes	4,456	2,500	2,500
Licenses and Permits	828	500	500
Animal License/Impound	3,500	2,500	2,500
Burning Permits	1,660	1,500	1,500
Building Permits	0	0	0
Other Fees/Reimbursements	5,500	1,000	500
Garage Sale Registrations	0	0	0
Shelter Reservation	1,200	500	500
Farmer's Market	0	0	0
Town Hall Rental	0	0	0
State Grant	0	0	0
Local Government Aid	0	0	0
Met Council Grant	0	0	0
PERA Rate Increase Aid	0	272	272
Township Aid	157	100	100
Orderly Annexation	5	0	0
Escrow Fees/Easements	950	500	500
Fines	3,930	750	2,400
Donations	246	0	0
Interest Earnings	1,747	1,000	1,000
Sale of Investments	0	0	0
<b>Subtotal</b>	<b>418,368</b>	<b>444,825</b>	<b>505,915</b>
Transfer from other Fund	0	1,500	1,500
<b>Total Revenues</b>	<b>418,368</b>	<b>446,325</b>	<b>507,415</b>
<b>Disbursements</b>			
<b>Town Board</b>			
Wages and Taxes	13,073	12,500	13,500
Training/Education	0	600	600
Mileage	0	50	50
<b>Total Town Board</b>	<b>13,073</b>	<b>13,150</b>	<b>14,150</b>
<b>Treasurer</b>			
Wages and Taxes	14,796	14,600	14,600
Supplies/Materials	0	200	200
Postage	0	0	0
Training/Education	0	100	100
Mileage	0	0	0
Equipment Rental	0	0	0
<b>Total Treasurer</b>	<b>14,796</b>	<b>14,900</b>	<b>14,900</b>
<b>Clerks</b>			
Wages and Taxes	33,257	19,425	34,500
Supplies/Materials	397	0	0
Postage	0	0	0
Training/Education	175	100	100
Shelter Manager	0	0	0
Telephone	699	0	1,380
Mileage	444	650	650
Equipment Rental	0	0	0
<b>Total Clerk</b>	<b>34,972</b>	<b>20,175</b>	<b>36,630</b>
<b>Elections</b>			
Wages and Taxes	0	0	0
Supplies/Materials	469	1,000	1,000
Repairs and Maintenance	1,150	0	1,150
Election Judges	1,007	3,000	1,000
Training/Education	0	0	0
Publications/Printing	0	0	0
Office Equip and Furniture	0	0	0
<b>Total Elections</b>	<b>2,626</b>	<b>4,000</b>	<b>3,150</b>

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<b>Taxes and PERA - Employer</b>			
PERA	4,232	5,054	5,327
Social Security	6,000	6,098	6,427
Medicare	1,403	1,125	1,185
<b>Total Taxes and PERA</b>	<b>11,636</b>	<b>12,277</b>	<b>12,940</b>
<b>Assessor</b>			
Fees	16,324	16,995	17,505
<b>Total Assessor</b>	<b>16,324</b>	<b>16,995</b>	<b>17,505</b>
<b>Legal Services</b>			
Attorney	13,983	13,000	50,000
<b>Total Legal</b>	<b>13,983</b>	<b>13,000</b>	<b>50,000</b>
<b>Administrative/General</b>			
Wages and Taxes	0	0	0
Supplies/Materials	1,196	1,300	1,300
Garage Sale Expenses	0	0	0
Postage	334	500	500
Misc.	133	0	0
Auditing Services	0	0	0
Repairs and Maintenance	566	500	500
Other Fees	132	0	0
Leagues of Cities Fee	4,297	2,500	2,750
Training/Education	0	0	0
Recognition Dinner/Annual Meetir	0	1,000	1,000
Newsletter	0	0	0
Website	0	0	0
Mileage	0	0	0
Telephone	116	0	0
Publications/Printing	222	250	250
Outside Services	0	2,000	2,000
Miscellaneous	0	0	0
Equipment Rental	0	0	0
Dues/Memberships	1,677	1,800	1,800
Donations	3,000	3,000	3,000
Youth Services	5,500	5,500	5,500
Lucy Winton Soccer	0	0	0
Stillwater Library	5,000	5,000	5,000
Stone Arch Bridge Preservation	0	0	0
Office Equip and Furniture	0	500	500
Refunds and Reimbursements	0	0	0
Expected Levy Shortfall	0	0	0
<b>Total Administrative/General</b>	<b>22,174</b>	<b>23,850</b>	<b>24,100</b>
<b>Communications</b>			
Wages and Taxes - Clerk	141	1,000	500
Wages and Taxes - Website	0	0	0
Supplies/Materials	0	400	250
Wages & Taxes - Communication	0	268	268
Publications/Printing	1,218	750	1,000
Newsletter	2,815	1,875	1,875
Website Design Upgrade	0	1,750	1,750
Website	2,260	1,100	1,780
<b>Total Communications</b>	<b>6,435</b>	<b>7,143</b>	<b>7,423</b>
<b>Facilities</b>			
Wages and Taxes	4,950	4,680	4,680
Supplies/Materials	537	400	400
Security	0	500	500
Telephone	1,209	1,500	1,500
Utilities	1,698	1,500	1,500
Refuse Removal	0	0	0
Outside Services	0	500	500
Repairs and Maintenance	408	250	250
Office Equip and Furniture	0	0	0
Town Hall Maintenance	801	0	0
Miscellaneous	0	0	0
<b>Total Building and Maintena</b>	<b>9,602</b>	<b>9,330</b>	<b>9,330</b>

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<b>Planning</b>			
Wages and Taxes	0	2,675	0
Planning Commission Wage/Tax	708	3,130	2,000
Supplies/Materials	0	100	100
Engineer	0	0	0
Planner	20,488	18,500	19,425
Training/Education	0	0	0
Telephone	0	0	0
Mileage	0	0	0
Outside Services	0	0	0
Publications/Printing	0	0	0
Equipment Rental	60	480	0
Watershed	0	0	0
<b>Total Planning</b>	<b>21,256</b>	<b>24,885</b>	<b>21,525</b>
<b>Public Works</b>			
Engineer	3,909	8,450	6,200
<b>Total Public Works</b>	<b>3,909</b>	<b>8,450</b>	<b>6,200</b>
<b>Public Safety</b>			
Wages and Taxes	15,454	13,261	13,500
Supplies/Materials	2,208	150	200
Repairs and Maintenance	261	0	0
Publications/Printing	0	0	0
Training/Education	0	0	0
Dues/Memberships	304	0	0
Mileage	0	0	0
Equipment Rental	840	720	720
Auto Allowance	8,950	8,700	8,700
Other Equipment	100	500	500
<b>Total Public Safety</b>	<b>28,117</b>	<b>23,331</b>	<b>23,620</b>
<b>Fire Protection</b>			
Wages and Taxes	4,394	5,040	5,191
Fire Protection	169,263	174,019	191,076
Fire Bldg Cost Share	0	15,000	15,000
Outside Services	0	0	0
Mileage/Allowance	0	0	0
<b>Total Fire Protection</b>	<b>173,657</b>	<b>194,059</b>	<b>211,267</b>
<b>Animal Control</b>			
Wages and Taxes	6,740	7,905	1,800
Supplies/Materials	0	0	0
Postage	0	0	0
Repairs and Maintenance	0	0	0
Mileage	234	300	300
Publications/Printing	0	100	0
Animal Impound Fee	0	0	0
<b>Total Animal Control</b>	<b>6,974</b>	<b>8,305</b>	<b>2,100</b>
<b>Park Maintenance/Administration</b>			
Wages and Taxes - Park Manage	3,628	6,875	6,875
Wages and Taxes - Park Commit	0	2,600	2,600
Wages and Taxes - Park Clerk	0	1,200	1,200
Farmers Market	0	0	0
Township picnic	1,137	1,300	1,300
Supplies/Materials	449	500	500
Shelter Manager	0	0	0
Biffy Rental	5,275	5,800	5,800
Publications/Printing	0	0	0
Refuse Removal	3,533	4,000	4,000
Outside Services	7,987	11,500	11,500
Other Equipment	0	0	0
Miscellaneous	0	500	500
<b>Total Park Mntr/Admin</b>	<b>22,010</b>	<b>34,275</b>	<b>34,275</b>

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<b>Trails Maintenance</b>			
Engineer	0	0	0
Outside Services	6,981	6,000	6,000
<b>Total Trails Mntn.</b>	<b>6,981</b>	<b>6,000</b>	<b>6,000</b>
<b>Insurance/Other</b>			
Property/Casualty Insurance	7,266	10,500	10,500
Other Fees	0	0	0
League of MN Cities	0	0	0
Workers Compensation	361	1,700	1,700
Other Ins and Bonds	100	0	100
<b>Total Insurance/Other</b>	<b>7,727</b>	<b>12,200</b>	<b>12,300</b>
<b>Purchase of Investments</b>			
Investments Purchased	0	0	0
Operating Transfers	0	0	0
<b>Total Disbursements</b>	<b>416,253</b>	<b>446,325</b>	<b>507,415</b>
<b>General Fund Beginning Balance</b>	<b>719,411</b>	<b>686,901</b>	<b>686,901</b>
<b>GF Ending Balance/Estimated</b>	<b>721,527</b>	<b>686,901</b>	<b>686,901</b>

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Road and Bridge

Receipts

Property Tax Levy	252,018	242,500	267,794
Prior Years Tax	0	1,500	1,500
Other Fees/Reimbursements	0	0	0
State Grants and Aid	0	0	0
County Gravel Tax	16,683	19,000	17,000
Orderly Annexation	0	0	0
County Road Allocation	17,427	18,500	18,500
Interest Earnings	0	0	0
Transfer from Other Funds	0	0	0
<b>Total Receipts</b>	<b>286,127</b>	<b>281,500</b>	<b>304,794</b>

Disbursements

Administrative

Outside Services	0	0	0
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Public Works

Supplies and Materials	0	0	0
Engineer	14,231	10,000	10,000
Publications/Printing	0	0	0
Utilities	0	0	0
Outside Services	0	0	0
Road Supervision	0	0	0
<b>Total Public Works</b>	<b>14,231</b>	<b>10,000</b>	<b>10,000</b>

Normal Maintenance

Signs/Traffic Engineer	4,113	2,000	4,000
Engineer	0	0	0
Outside Services	10,517	26,500	27,825
<b>Total Normal Maintenance</b>	<b>14,630</b>	<b>28,500</b>	<b>31,825</b>

Snow and Ice Removal

Salt and Sand	25,307	84,500	84,760
Outside Services	29,480	100,000	105,000
<b>Total Snow and Ice Removal</b>	<b>54,787</b>	<b>184,500</b>	<b>189,760</b>

Gravel Road Maintenance

Gravel	0	3,000	3,000
Dustcoating	14,913	13,500	15,659
Engineer	0	0	0
Outside Services	0	6,000	2,500
<b>Total Gravel Road Maintenance</b>	<b>14,913</b>	<b>22,500</b>	<b>21,159</b>

Asphalt Road Maintenance

Asphalt	0	0	0
Engineer	0	0	0
Outside Services	2,785	8,000	2,950
<b>Total Asphalt Road Maintenance</b>	<b>2,785</b>	<b>8,000</b>	<b>2,950</b>

Future Road Maintenance

Future Road Maintenance	0	0	0
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Ditching, Mowing, Brushing

Outside Services	46,760	28,000	49,100
<b>Total Ditching, Mow, Brush</b>	<b>46,760</b>	<b>28,000</b>	<b>49,100</b>

<b>Total Disbursements</b>	<b>148,106</b>	<b>281,500</b>	<b>304,794</b>
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Beginning FB	92,362	19,157	19,157
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Projected Ending FB	230,383	19,157	19,157
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<b>Capital Projects Fund</b>			
<b>Receipts</b>			
Property Tax Levy	295,588	293,500	293,500
Prior Year Taxes	0	1,500	1,500
Local Assessments	0	0	0
Road Maintenance Ref/State Aid	0	0	0
Interest Earnings	3,403	2,000	1,000
<b>Subtotal</b>	<b>298,991</b>	<b>297,000</b>	<b>296,000</b>
Transfer from other Fund	0	0	0
<b>Total Receipts</b>	<b>298,991</b>	<b>297,000</b>	<b>296,000</b>
<b>Disbursements</b>			
<b>Public Works</b>			
Engineer	0	0	0
Publications/Printing	0	0	0
<b>Total Public Works</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Road Maintenance</b>			
Engineer	0	0	0
Outside Services	0	0	0
<b>Total Road Maintenance</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Normal Maintenance</b>			
Ditching Mowing Brushing	0	0	0
Signs/Traffic Engineer	0	0	0
<b>Total Normal Maintenance</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Road Maintenance Contract</b>			
Engineer	0	0	0
<b>Total Road Maintenance K</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Asphalt Road Projects</b>			
Gravel	0	0	0
Engineer	0	0	0
Attorney	0	0	0
Culvert Repair	0	0	0
Publications/Printing	0	0	0
<b>Overlay</b>	<b>179,619</b>	<b>53,896</b>	<b>181,617</b>
<b>Sealcoat</b>	<b>0</b>	<b>5,518</b>	<b>110,069</b>
<b>Ottaseal</b>	<b>0</b>	<b>0</b>	<b>0</b>
Signs/Traffic Engineer	0	0	0
Outside Services	0	0	0
<b>Total Asphalt Road Projects</b>	<b>179,619</b>	<b>59,414</b>	<b>291,686</b>
<b>Seal Coat</b>			
Engineer	0	0	0
<b>Total Seal Coat</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Disbursements</b>	<b>179,619</b>	<b>59,414</b>	<b>291,686</b>
<b>Beginning Fund Balance</b>	<b>1,112,789</b>	<b>1,115,192</b>	<b>1,352,778</b>
<b>Ending Fund Balance</b>	<b>1,232,161</b>	<b>1,352,778</b>	<b>1,357,092</b>