

STILLWATER TOWN BOARD MEETING

November 4, 2010

Town Hall

7:00 P.M.

PRESENT: Chairperson David Johnson, Supervisors Jim Hiniker, Linda Countryman, Sheila-Marie Untiedt and Matt Beane, Clerk Kathy Schmoeckel, Attorney Soren Mattick, Planner Berry Farrington, Treasurer Marsha Olson and Chief of Police Steve Nelson.

1. AGENDA – Since this is a special meeting (the date has been changed), there were no changes to the agenda.
2. MINUTES – M/S/P Hiniker/Countryman moved to approve the 10/14/10 Stillwater Town Board Meeting minutes as written. (5 ayes)
3. STILLWATER FIRE CHIEF – Stillwater Fire Chief Stuart Glaser was present to discuss a “Blueprint for Shared Services”. He is looking for a letter of support. He has discussed this grant opportunity with neighboring communities and there appears to be interest in pursuing this.

M/S/P Hiniker/Beane moved to authorize the chair to sign a letter in support of the fire and rescue shared services feasibility grant program. (5 ayes)

4. TREASURER –
  - a) Report given. A budget meeting will be held on December 2, 2010 at 7:00 p.m.
  - b) Signature cards – Signature cards were signed by those authorized to sign checks.
  - c) Checks and claims – The following checks and claims were approved for payment.

<u>Claim No.</u>	<u>Vendor</u>	<u>Amount</u>
4372	MJ Raleigh Trucking, Inc.	\$9,312.46
4378	Security Response Services, Inc.	404.42
4380	TKDA	427.78
4379	Stillwater Gazette	121.66
4371	MFRA	3,938.30
4368	Mantyla Well Drilling, Inc.	125.00
4369	Helmer Printing, Inc.	608.25
4370	Maroneys Sanitation, Inc.	150.90
4373	Kathleen Nelson	40.56
4374	Stephen Nelson	785.00
4375	On Site Sanitation	315.74
4376	Barbara Riehle	60.00
4377	Kathryn Schmoeckel	68.28
4381	Xcel Energy	81.39
4358	Deborah Sinclair	792.69
4359	Elaine Bartholmy	247.00

4360	Kathryn A. Carlsen	97.50
4361	Linda Francis	247.00
4362	Karen Garley	247.00
4363	Judy Josephson	149.50
4364	Helen Olsen	234.00
4365	Rosemary Ranalla	370.50
4366	Vicky Turchiniak	442.00
4367	Julie Wasser	234.00
4382	Countryman Electric	215.00
4383	Minnesota Department of Revenue	8.12
4384	PERA	285.24
4385	Internal Revenue Service	659.50
4386	Minnesota Department of Revenue	70.51
	Countryman, Linda P.	323.19
	Nelson, Kathleen M	333.68
	Nelson, Stephen W.	1,089.73
	Olson, Marsha Ann	198.60
	Ranalla, Sr., Robert P.	277.05
	Riehle, Barbara	385.10
	Schmoeckel, Kathryn G.	723.27
	Untiedt, Sheila-Marie	508.63

5. ATTORNEY –

- a) Fire Contract – Attorney Soren Mattick had discussed his concerns on the liability issue with the City of Stillwater. They have issued the same contract as previously.

M/S/P Hiniker/Beane moved to authorize the chair to sign the fire contract for the next two years with the City of Stillwater. (5 ayes)

- b) Status of the Clerk – With the recent passage of the ballot question calling for the appointment of the town clerk, there was discussion of what is the current status of the clerk. More discussion at the next meeting.

6. PLANNER –

- a) Hanson Certificate of Compliance – The planner had issued this certificate of compliance. There was discussion of actions taken between meetings.

- b) Maternity Leave Plan – Sherri Buss will be available to attend meetings in December, January and February while Berry Farrington is on maternity leave.

7. TRAFFIC SIGN RETRO-REFLECTIVITY – David Johnson and Curt Bunnell from MFRA had driven township roads at night to check on the reflectivity of signs and those needing change have been addressed. The safety component of the street signs do not need to be completed until 2015.

8. CHIEF OF POLICE –

- a) Report given. There were 11 burning permits, none for buckthorn. One dog was impounded which was claimed and the fee paid.

- b) Copy Machine – The copy machine used by Kathy and Steve Nelson is 17 years old and in need of repair. When the machine at the town hall is repaired, this machine will also be looked at to determine if it is worth saving.
- c) Boutwell Barn – The City of Stillwater has purchased this property, but it is still in the Township and still a hazard. The time frame for annexation is expected to be about 18 months. The City is aware of the liability issue. There was discussion of the possibility of using this for a practice fire and also the possibility of someone reclaiming it.
- d) Bruette Roofing – Chief of Police Steve Nelson had pictures of the property showing outside storage which is not allowed under the Bruette CUP. He has made 10 checks on this property since the CUP was issued in 2007 which have resulted in several citations. There was discussion of what are the options for the Township to deal with this issue. The attorney will ask Mr. Bruette to come to the next regular town board meeting to discuss this issue.
- e) Meister Permit – Steve Nelson reported that Mr. Meister has removed his structure as required and is doing what he is supposed to do.

9. LANGER PROPERTY – Frank and Sue Langer were present to discuss the possibility of selling their property to the Township to expand Otto Berg Park. He had a description of their property along with an aerial photograph. There was discussion of possible uses for the land and what could be done with the house if we were to purchase. A joint meeting with the Town Board and the Park Committee and Planner Sherri Buss will be held on November 18 at 7:00 to further discuss this. David Johnson will discuss the possibility of reconfiguring the parcels of the Langers and their neighbor with the neighbor.

10. PROJECTOR/TV – Matt Beane had a price for a 55” TV. He will also check on pricing from Johnny’s TV and also on pricing for a computer.

11. MEETING GUIDELINES – Linda Countryman had another draft of the meeting guidelines with suggested wording to be placed on the back of all agendas.

12. ADJOURNMENT – The meeting was adjourned at 9:10 p.m.

Clerk\_\_\_\_\_

Chairperson\_\_\_\_\_

Approved\_\_\_\_\_