

STILLWATER TOWNSHIP PLANNING COMMISSION
TOWN HALL – NOVEMBER 1, 2007 – 6:30 P.M.

PRESENT: Chairperson Lee Busse, Planning Commissioners Marilyn Cummings, Lois Cutler, Lynne Murphy, Robert Ranalla and Carole Yoho. Also, Town Board Liaison Sheila Marie Untiedt, Supervisor Jim Doorriott, Planner Dick Thompson and County Planner Dennis O'Donnell.

1. AGENDA – M/S/P Murphy/Yoho moved to adopt the agenda as written. (5 ayes)
2. MINUTES – M/S/P Cummings/Cutler moved to approve the 10/4/07 Stillwater Township Planning Commission meeting minutes as written. (5 ayes)
3. SUBDIVISION ORDINANCE – Planner Dick Thompson introduced Dennis O'Donnell, Senior Planner, Washington County who discussed the pros and cons of platting minor subdivisions (3 or less lots). Minor subdivisions now are generally described using metes and bounds.

(Robert Ranalla arrived.)

The platting method is clearer, more concise and direct. Cost is an issue, but some surveyors thought it would not be much difference. Future residents would save down the road. The County Plat and Planning Commissions have recommended approval of the change. The County Board also thought there were merits, but they have not officially approved. They are looking for comments from the various Townships. He reviewed the proposed subdivision ordinance amendment.

M/S/P Yoho/Cummings moved that the planning commission is in support of the County's moved to change the minor subdivision ordinance procedure as noted in the draft ordinance of May 4, 2007. (6 ayes)

4. COMPREHENSIVE PLAN

PARK AND TRAILS –

- Page 23 –third bullet, delete “in lieu of development”
- Page 23 – fourth bullet, change to ...require “an ecological inventory of the lands based on available sources including [list maps available]”
- Page 23 – add fifth bullet, “Developer must arrange a site visit with the planning commission and town board during the concept phase.”

NATURAL RESOURCES

- Require site visits for all subdivisions, greenway corridor or not.
- Page 30 – add another bullet, “Support private land donation”

SURFACE WATER MANAGEMENT – This is a new section.

HOUSING – Since we do not have sewer and water, there is no requirement for affordable housing.

TRANSPORTATION – Washington County will provide data.

The complete document should be ready for the next meeting. The planning commission should consider what sort of public informational meeting we should have.

5. WEBSITE/NEWSLETTER – This item will be a regular agenda item. Members can suggest items to include in the website or newsletter. The website can ask if there is any interest in an “open house” on the comprehensive plan.

6. NEW BUSINESS – There was none.

7. TOWN BOARD LIAISON REPORT –Sheila Marie Untiedt reported on recent Town Board activities.

8. ADJOURNMENT – M/S/P Cutler/Murphy moved to adjourn the meeting. (6 ayes)

The meeting was adjourned at 8:15 p.m.

Submitted by: Kathy Schmoeckel
Planning Commission Clerk