

STILLWATER TOWNSHIP PARK COMMITTEE

October 18, 2021, 7:00 P.M. – Stillwater Township Hall

REGULAR MEETING

PRESENT: Chairperson Barb Stahlmann, Town Board Supervisor Bonnie Haines, Park Manager Kelley Shantz, Committee Member Vanessa Barvels, and Deputy Clerk Jennifer Maes.

1. **AGENDA** – Approval of the agenda as amended to welcome potential committee member present to observe. M/S/P Shantz/Barvels (3 ayes).
2. **MINUTES** – Approval of the minutes from September 13, 2021. M/S/P Shantz/Barvels (3 ayes).
3. **PARK & TRAIL CONCERNS:**

Otto Berg Park

Charcoal Grills

Second grill to be installed by end of month.

Water issues

The water at the park is scheduled to be turned off for the season during the first week of November.

Playground Equipment

Park Manager Shantz has re-installed the snail.

Supervisor Haines suggested the committee may look into using rubber mats under the swings and slide to retard erosion. PM Shantz will follow up.

Tree Trimming

PM Shantz still soliciting bids for removal by tree service. A meeting with a bidder is scheduled for Friday, October 22.

Memorial Trees/Bench

Deputy Clerk Maes will reach out to Treasurer Olson in an effort to learn the balance in the “Friends of Stillwater Township Parks” fund, as the committee is unable to plan without knowing what funds are available. The planting and installation will be planned for Spring 2022.

Porta Potty Surround

The Eagle Scout project to build a surround for the porta potty in front of the Township Hall is scheduled to be completed October 30. DC Maes will contact Air Fresh to have the porta potty moved out of the way on the 28-29th and placed in it's newly completed enclosure on November 1-2nd.

It has been confirmed that no additional permit is required to allow this project.

The scout is hosting a "Go-Fund-Me" account and requested that a link be added to the township website. The Board of Supervisors will be contacted for approval before DC Maes adds the link.

Little Carnelian Park**Porta Potty**

DC Maes will contact Air Fresh to schedule removal for the season. Air Fresh will be reminded that the park address is 11295 Penfield Avenue N and there is no reason to involve the neighboring resident.

Fence Repair

PM Shantz will meet this week to repair the fence.

Curtiss Hills**Downed Tree over Trail**

A resident reported a downed tree branch over the trail on September 24. PM Shantz visited the site and discerned that he needed help to remove. He contacted Miller Excavating and the tree was removed.

Quarry Avenue Trail**Large Dead Oak**

The property owner has removed the tree.

Arcola Heights**Porta Potty**

DC Maes will contact Air Fresh to schedule removal for the season.

4. **OTHER BUSINESS**

Picnic Planning

Supervisor Haines had suggestions for entertainment offerings for next year's event. They included a bubble artist and a petting zoo. The committee will begin planning earlier next Spring, as many people booked-up early this year.

In anticipation of new budget discussions, and in response to current price increases, the committee requests that the budget be increased to \$1,600.00 for the 2023 event. M/S/P Shantz/Barvels (3 ayes).

Pollinator Garden

The committee is in favor of a short grass pollinator garden installation, provided available grants are won. Supervisor Haines will contact Board for guidance relating to grant application.

Potential New Committee Member

A resident sat-in on the meeting to observe due to interest in joining the committee. The resident was welcomed and instructed to download the application from the website to move the process forward if still interested.

5. **TOWN BOARD LIAISON REPORT** – Town Board Supervisor Haines reported.

6. **NEXT MEETING** – TBD – Likely March or April 2022.

7. **ADJOURNMENT** – Meeting adjourned 8:33 P.M. M/S/P Shantz/Barvels (3 ayes).

Submitted by: Deputy Clerk, Jennifer Maes