

STILLWATER TOWNSHIP PARK COMMITTEE

September 13, 2021, 7:00 P.M. – Stillwater Township Hall

REGULAR MEETING

PRESENT: Chairperson Vanessa Barvels, Town Board Supervisor Bonnie Haines, Park Manager Kelley Shantz, Committee Member Barb Stahlmann, and Deputy Clerk Jennifer Maes.

1. **AGENDA** – Approval of the agenda as amended to add discussion of grill replacement ideas. M/S/P Shantz/Stahlmann (3 ayes).
2. **MINUTES** – Approval of the minutes from August 9, 2021. M/S/P Shantz /Stahlmann (3 ayes)
3. **PARK & TRAIL CONCERNS:**

Otto Berg Park (Voted most popular Township Park at Annual Picnic)

Charcoal Grills

Two replacement grills have been received. Both are ADA compliant. One has been installed near the pavilion. PM Shantz suggests installing second grill at the second picnic area so there are ADA options at either. Posts will be set in concrete.

Well issues

The well has been moved to the basement behind the Town Hall. Mantyla suggests installing four posts around the pump head in the park to protect it from further damage. The grate over the rocks also needs to be installed and the pump should have a once over to be sure it's free from rocks. PM Shantz will continue discussions with Mantyla.

Playground Equipment

PM Shantz is having difficulty locating the base of the "snail". All replacement parts have been received, and once base is located, snail will be replaced.

Tree Trimming

Park Manager Shantz still soliciting bids for removal by tree service, as many branches are too high to trim without a lift. Will meet with Supervisor Haines at park September 17 to determine exactly what is needed and what questions to ask.

Memorial Trees/Bench

Treasurer Olson will provide balance in "Friends of Stillwater Township Parks" account to allow committee to select trees and benches. A new donation was made recently, and those donors request both a tree and a bench placed near each other.

Porta Potty Surround

The Eagle Scout project to build a surround for the porta potty in front of the Township Hall was accepted by the Town Board on September 9. The Town Board will share in the cost 50/50 with the scouts. The scout intends to run a "Go Fund Me" account to fundraise the rest. Installation expected Spring 2022.

Little Carnelian Park**Limit Parking**

During the annual picnic, a resident suggested that parking be limited and not allowed on the grass. The park committee feels this is already the case.

Quarry Avenue Trail**Large Dead Oak**

The committee is working with the Engineer to determine ownership before removal can be planned. The Community Service Officer will handle any necessary communication with nearby property owner.

4. OTHER BUSINESS**Picnic Feedback**

The annual picnic was a smashing success due in no small part to the stellar weather we enjoyed. Attendance was over 200 residents, including about 20 children. Some attendees commented on the high turnout. Suggestions were solicited from residents regarding park improvements, funds were raised to support the "Friends of Stillwater Township Parks". Deputy Clerk Maes will gather details under separate cover for use in planning next year's event.

Code Red

As people move in and out of the county, Code Red needs to be updated. Many residents don't know anything about it, while others enjoy communication of public news and events via phone or text. To allow residents to update their contact information at Code Red, a small notice with directions will be made available at the Township during public meetings and events beginning with the upcoming School Board Elections.

Pollinator Garden

On September 9, the Town Board entertained a suggestion from the Pollinator Friendly Alliance for a short grass prairie installation on the West side of Norell Avenue near the Town Hall. The Town Board is in favor of continued discussions. The Park Committee agrees.

5. **TOWN BOARD LIAISON REPORT** – Town Board Supervisor Haines reported. The new CSO is officially on the clock beginning September 13. The former CSO will be available to train and assist, through the end of October.
Some updates, including new fire extinguishers, safety sign and furnace maintenance and needed before the Town Hall may be used for small meetings/gatherings. The Township Hall Use Policy is being updated by Clerk Riehle.
6. **NEXT MEETING** – October 18, 7:00 P.M. in person at Town Hall if necessary.
7. **ADJOURNMENT** – Meeting adjourned 8:30 P.M. M/S/P Shantz/Barvels (3 ayes).

Submitted by: Deputy Clerk, Jennifer Maes