STILLWATER TOWN BOARD MEETING

September 11, 2008 Town Hall 7:00 P.M.

PRESENT: Chairperson Sheila-Marie Untiedt, Supervisors Linda Countryman, Jim Doriott, Jim Hiniker and David Johnson, Clerk Pat Bantli, Deputy Clerk Kathy Schmoeckel, Treasurer Carol Collins, Engineer Paul Pearson, Planner Sherri Buss, Park Manager Rick Jacobson and Chief of Police Steve Nelson.

1. AGENDA - M/S/P Hiniker/Doriott moved to adopt the agenda as amended. (4 ayes)

2. MINUTES - M/S/P Hiniker/Doriott moved to approve the 8/28/08 Stillwater Town Board Meeting minutes as written. (3 ayes, Johnson abstain)

(Linda Countryman arrived.)

3. TREASURER -
   a) Report given.
   b) Park Manager Rick Jacobson will need to start having PERA paid since he has met the monthly threshold. Consideration should also be given for changing permitting to an hourly fee rather than a flat amount. Treasurer Carol Collins will write up a proposal for this.
   c) There was discussion of payment for time spent by Michael Ranalla for picnic work. There will be more discussion at the next meeting as this will set a precedent.
   d) Claims and Checks #18813 through #18852 were approved for payment.

4. PLANNER -
   a) ATV Draft Ordinance - Sherri Buss reported that this issue had been previously discussed and a draft ordinance developed. After receiving comments on the draft, the ordinance was not adopted. The Town Board determined that it was difficult to define what sorts of ATV's to allow and what to prohibit, enforcement would be difficult and other remedies such as homeowners associations are available. The consensus was that this sort of issue should be dealt with on a personal level if possible or through homeowners associations. Sherri Buss will write to Mrs. McDaniel who discussed this issue recently with the Board, and provide the memo summarizing the earlier discussion about the ordinance that was included in the Board's packet.
   b) Comprehensive Plan Items - Grant's and May Township's plan have been reviewed. May's plan includes a goal to consider becoming a city.
   c) Communication with Metropolitan Council - Sherri Buss had heard from Lisa Barajas at the Council. The discussion with the Town Board was noted in the staff memo to the Council on the post 2030 sewer area. The Council staff will be meeting on September 17 to identify a scope and timeline for the study. Sherri will continue to monitor this issue and provide updates to the Board.

d) Loon Lake Property - Dennis O'Donnell had discussed with Sherri Buss a variance request for setbacks from the lake and a wetland on a parcel on Loon Lake. The consensus was to let Washington County handle this variance, as they would normally do since this is in the shoreland district, but to keep the Township advised.
e) Cannon Application - Kevin Shoeberg had contacted Sherri Buss to ask her to call the City to get their input on this property.

5. ENGINEER -
a) MnDOT Construction - They are installing catch basins and pipe just north of Highway 95 on the east side of Arcola.
b) Grading at 15211 113th Street - This property in the Stonehenge development is installing a driveway. They do have a building permit. There are concerns about slope and culvert size. MFRA will meet with Jack Kramer and the homeowner to talk about it.

6. RALEIGH ROAD AND BRIDGE COSTS - Mike Raleigh was present to discuss the Road and Bridge Yearly Cost Analysis comparing contract and actual costs. He also reviewed non-contracted services of about $25,000. There was discussion of how to better equalize costs from year to year to avoid "bubbles". The Township would like to be made aware of large overages before they occur and have some involvement in the discussion. Mike Raleigh will work with Carol Collins to determine how to categorize non-contracted services.

7. CHIEF OF POLICE - Steve Nelson gave his monthly report.
a) He issued citations for people parking boat trailers at Otto Berg Park.
b) There were only 2 burning permits.
c) Two dogs were picked up - one was not claimed.
d) Prairie seed is available from a Township resident for free.
e) About 300 dog licenses have been issued to date. 81 dogs with microchips have received free licenses.

8. PLANNING COMMISSION -
a) They are still working on minimum lot sizes for various uses.
b) With respect to the farmers' market there was discussion as to what kind of costs we can expect.
c) The Public Hearing for the Comprehensive Plan is scheduled for the October 2 meeting.

9. PARK COMMITTEE -
a) The park committee has suggested that a map showing possible park sites identified be displayed at the November elections and that any landowners who may be interested in selling park land be invited to contact the Town Board chair. Sherri Buss will check with the Attorney to see if there are any legal issues involved.

b) Jim Doriott had ordered a cargo net and signs. He had pricing for trash cans.

M/S/P Countryman/Johnson moved to authorize the purchase of three trash cans not to exceed $1,200. (5 ayes)

c) There is rust on the upper beams in the picnic shelter. Jim Doriott will check with Johnny Johnson regarding the guarantee.
d) Birds are roosting in the shelter. Rick Jacobson will remove them.
e) There was discussion of a large sign being erected by the Town Hall/Otto Berg Park with community information that can be read as people drive by. There could be a more permanent place for banners constructed. The Park Committee will be instructed to look into this further.

10. COMMUNICATION COMMITTEE - The next meeting is September 18. The next newsletter will have an article about the upcoming ballot questions and space permitting about the discussion on park land acquisition.

11. JOINT BOARD - David Johnson reported on the proposal for a senior facility along County Road 12 in the City of Stillwater.

12. ADJOURNMENT - The meeting was adjourned at 9:30 p.m.

Clerk_____

Chairperson_____

Approved_____