

STILLWATER TOWN BOARD MEETING

September 9, 2010

Town Hall

7:00 P.M.

PRESENT: Chairperson Jim Hiniker, Supervisors Linda Countryman, David Johnson, Sheila-Marie Untiedt and Matt Beane, Clerk Kathy Schmoeckel, Attorney Soren Mattick, Engineer Paul Pearson, Planner Berry Farrington, Treasurer Marsha Olson, Park Manager Rick Jacobson and Chief of Police Steve Nelson.

1. AGENDA – M/S/P Beane/Johnson moved to adopt the agenda as amended. (5 ayes)
2. MINUTES – M/S/P Untiedt/Countryman moved to approve the 8/12/10 Stillwater Town Board meeting minutes as written. (5 ayes)
3. TREASURER –
 - a) Report given. Chairperson Jim Hiniker signed the authorization to upgrade the account for a higher interest rate.
 - b) Checks and Claims – The following checks and claims were approved for payment.

<u>Claim No.</u>	<u>Vendor</u>	<u>Amount</u>
4319	MFRA	\$ 1,768.10
4328	Washington County	3,140.20
4320	Lori J. Meyers	85.78
4318	Maroneys Sanitation Inc.	342.70
4326	Valley Green Lawn & Landscape Inc.	1,376.55
4316	Allied Blacktop Company	17,464.60
4327	Vacker, Inc.	293.88
4323	On Site Sanitation	315.27
4324	Michael Ranalla	305.10
4317	James Doriott	548.75
4330	Qwest	101.17
4321	Kathleen Nelson	69.93
4322	Stephen Nelson	785.00
4325	Kathryn Schmoeckel	152.46
4329	Xcel Energy	86.29
4331	PERA	412.24
4332	Internal Revenue Service	687.04
4333	Minnesota Department of Revenue	11.93
	Countryman, Linda	305.73
	Johnson, David	222.74
	Olson, Marsha	449.02
	Nelson, Kathleen	573.02
	Schmoeckel, Kathryn	784.22
	Nelson, Stephen W.	1,089.73

4. ATTORNEY –

- a) Victory Pass – Attorney Soren Mattick had received a call from Cherokee Bank regarding this development's letter of credit. It currently is \$157,000 and there is still about \$1,000 in escrow. Engineer Paul Pearson will check to see what work still needs to be done and whether the letter of credit can be adjusted. No homes have been built here.
- b) Oakhill Address – M/S/P Countryman/Beane moved to authorize the chair to sign the resolution clarifying the street address. (5 ayes) The Clerk will send a letter to the party involved.

5. PLANNER –

- a) Lakshore property rental – A property owner on Little Carnelian Lake had recently asked about regulations regarding rental of his home. The County would allow them to rent out their home and a Bed and Breakfast is allowed in the shoreland district. The party has not followed-up and this issue appears dead at this time.

6. CLERK –

- a) Attorney Rate Increase - M/S/P Countryman/Untiedt moved to approve the increase in attorney rate to \$145/hour and to \$225/meeting. All other terms remain unchanged. (5 ayes)
- b) Washington Conservation District Resolution – Todd Udvig will now be doing the work that was previously done by Jyneen Thatcher and they would only charge when we requested their services.
M/S/P Johnson/Countryman moved approval of the proposed rate structure per the WCA resolution. (5 ayes)
- c) Projector Prices – The Clerk had been asked to provide some comparison prices for projectors. Rick Jacobson suggested the possibility of an LCD TV rather than a screen. Matt Beane offered to get more information and there will be more discussion at the next meeting.
- d) Personnel List – The latest personnel list was reviewed and approved.
- e) Calendar – The November Town Board meeting falls on Veterans' Day and may need to be changed. The Attorney will check into this. The Canvas of Election will be held at 6:45 on November 4.

7. PARK COMMITTEE – Matt Beane had a quote for the stone on which to mount the Pat Bantli plaque.

M/S/P Untiedt/Beane moved to authorize the purchase of the stone from Rivard Stone, not to exceed \$400.00. (5 ayes)

8. OLD BUSINESS –

- a) Recycling Education Piece – Bev Petrie is out of town but will work on this when she returns. It may be sent out with the next newsletter to save on postage.
- b) Joint Board Update – David Johnson reported on their recent meeting. There was a request for a zoning change for a liquor license at the Liberty Development for a restaurant planned there. This was approved. Another issue related to the

Stillwater Armory relocation which is planned for 2015. The Millbrook Park is expected to be established this fall.

9. FIRE DEPARTMENT DRIVEWAY EVALUATION – Sheila- Marie Untiedt reported on a discussion she had had with a member of the Stillwater Fire Department regarding their checking on driveways for obstructions, etc. The Clerk will write to the Fire Department to ask if they would allow us to advertise their willingness to evaluate residents’ driveways for accessibility.

10. CHIEF OF POLICE –

- a) Report given. There were 6 burning permits, none for buckthorn. One dog was impounded which the owner claimed.
- b) Dog Licenses Update – They are up to 300 licenses which is about 75% of what is expected. They will follow-up with those who have not responded.
- c) Abandoned House – Building Inspector Jack Kramer had done an evaluation of the abandoned house and in his opinion it should be torn down. The City of Stillwater has a purchase agreement to buy this property. Steve Nelson will discuss this further with Jack Kramer to see what should be done until the sale is finalized.

11. MEETING GUIDELINES – Linda Countryman had a draft for Rules for Procedures for Township meetings. The rules could be posted on the back of agendas. Some changes to the draft were discussed. More discussion at the next meeting.

12. ADJOURNMENT – The meeting was adjourned at 8:40 p.m.

Clerk_____

Chairperson_____

Approved_____