

STILLWATER TOWNSHIP PARK COMMITTEE
August 9, 2021, 7:00 P.M. – Stillwater Township Hall
REGULAR MEETING

PRESENT: Chairperson Barb Stahlmann, Town Board Supervisor Bonnie Haines, Park Manager Kelley Shantz, Committee Member Vanessa Barvels, and Deputy Clerk Jennifer Maes.

1. **AGENDA** – Approval of the agenda as amended to add charcoal grill issue. M/S/P Shantz/Barvels (3 ayes).
2. **MINUTES** – Approval of the minutes from June 14, 2021, and July 12, 2021. M/S/P Barvels/Shantz (3 ayes).
3. **PARK & TRAIL CONCERNS:**

Otto Berg Park

More well issues

A resident reported that the pump handle was spraying water in the park and could not be turned off. Park Manager Kelley Shantz with assistance from Park Committee members Barb Stahlmann, Vanessa Barvels and Deputy Clerk Jennifer Maes removed the pump head and found rocks had been inserted into the pipe, likely by curious children. The rocks were removed, and the well pump stopped spraying everywhere, but the water pressure seemed reduced. Park Manager Shantz discussed the issue with Community Safety Officer Steve Nelson, and they decided to invite Mantyla to inspect the well. Upon inspection, Mantyla representatives determined that the tank was leaking, likely due to age and unrelated to the rock issue. Repairs have been recommended, including moving the well tank to the basement of the Town Hall to protect it from weather issues. The bid will be put before the Board at the next meeting, Thursday, August 12. In the meantime, the water at the Town Hall and Otto Berg Park has been turned off. The rocks have been installed around the pump handle and the grate is ready to be replaced, but Park Manager Shantz will wait until the well tank has been repaired to complete.

Charcoal Grills

Two of the charcoal grills are rusted to the point of being dangerous and need to be replaced. Committee member Stahlmann volunteered to assist Park Manager Shantz in assembling a bid for Board approval. Park Manager Shantz will remove the rusted grills in the meantime.

Porta Potty Surround

There has been no recent communication with the Eagle Scout who had planned to build and install a surround to support the Porta Potty. Committee member Stahlmann will reach out.

Tree Trimming

Park Manager Shantz still soliciting bids for removal by tree service.

Picnic Banner

Park Manager Shantz, Committee Members Barvels and Stahlmann, and Deputy Clerk Maes met on July 28 to update and hang the banners.

Curtiss Hills Trail**Damaged/Dying Tree**

Park Manager Shantz still soliciting bids for removal by tree service.

Arcola Heights Park**Address Post**

An address post has been installed near the entrance of this park.

Little Carnelian Park**Address Post**

An address post has been installed near the entrance of this park.

Fence Repair

Park Manager Shantz is working with a resident and former supervisor to repair this by fall.

Otchipwe Prairie Trail

No issues.

Quarry Avenue Trail**Large Dead Oak**

The committee is working with the Engineer to determine ownership before removal can be planned.

No Motorized Vehicle Sign

This sign has been installed.

4. **OTHER BUSINESS**

Annual Picnic

The committee will arrive at 10:00 AM on August 22 to set up for the picnic. Any volunteers are welcome to assist. Some minor concessions will be made due to COVID, like not reusing pens for the survey and offering individual condiment packets. The event is again coming in under budget.

Mask Mandate

Due to increased spread of COVID in the area, Washington County has instituted an indoor mask mandate effective August 9. Disposable masks will be available at the Town Hall. Because it is an outdoor event, the picnic will continue as planned unless guidance from the County changes. If necessary, the picnic may be cancelled due to COVID, but will not be cancelled due to weather.

5. **TOWN BOARD LIAISON REPORT** – Town Board Supervisor Haines encouraged all present to run a speed test on their internet services and report the results to her for submission to the Board. The Township as a whole is underserved by Century Link and there is justified concern that the lack of sufficient internet speeds in the area negatively affect property values.
- 6 **PARK MANAGER REPORT** - Park Manager Kelley Shantz recommends removal of this monthly report because it is redundant considering the entire meeting is about park issues.
7. **NEXT MEETING** – September 13, 7:00 P.M. in person at Town Hall
8. **ADJOURNMENT** – Meeting adjourned 8:25 P.M. M/S/P Shantz/Barvels (3 ayes).

Submitted by: Deputy Clerk, Jennifer Maes