

STILLWATER TOWNSHIP PARK COMMITTEE
July 12, 2021, 7:00 P.M. – Stillwater Township Hall
REGULAR MEETING

PRESENT: Chairperson Vanessa Barvels, Park Manager Kelley Shantz, and Deputy Clerk Jennifer Maes

1. **AGENDA** – Approval of the agenda as written. No quorum.
2. **MINUTES** – Approval of the minutes from June 14, 2021. No quorum.
3. **PARK & TRAIL CONCERNS:**

Otto Berg Park

Park Tour

This park, along with Curtiss Hills Trail were toured by the Park Committee on July 1, 2021, beginning at 6:30 PM. Present were: Supervisor Bonnie Haines, Park Manager Kelley Shantz, Park Committee Members Vanessa Barvels and Barb Stahlmann, and Deputy Clerk Jennifer Maes

Washout along 90th Street

Park Manager Shantz will contact Mantyla for guidance and/or Schifsky to get the stones and will install the screen with assistance from Park Manager David Kaetterhenry. The washout has been deemed a park concern, so extra rock will be ordered for the well screen and both projects will be handled simultaneously. Deputy Clerk Maes has begun a discussion with Engineer Michael Nielson re: long-term fixes.

Woodchips under the Playground Equipment

Asst. Park Manager Kaetterhenry will rake out the woodchips under the playground equipment. The overall level of the woodchips seems sufficient.

Weeds Growing in Paths

The walking paths are becoming weedy. Deputy Clerk Maes will contact the resident from the June 1 tour for suggestions.

Playground Equipment Repair

The rocking snail spring has been ordered but not received from Northland Rec., so this repair remains pending.

The sport court has shifted, and the committee suggested perhaps we can recruit enough people to simply pick it up and shift it back. Park Manager Shantz will reach out again to the manufacturers.

Tree Trimming

Several trees need to be limbed. Park Manager Shantz feels he can do most of it himself. For a few larger trees, bids will have to be solicited. However, the whole project will have to wait for fall for the health of the trees.

Tree/Bench Installation

The committee is waiting for information regarding the current balance in the Friends of Stillwater Township parks account.

Picnic Banner

The banner needs to be displayed at least three weeks prior to the picnic. Park Manager Shantz, Committee Member Barvels and Deputy Clerk Maes will arrange to meet before month end to update and hang the banner.

Curtiss Hills Trail**Damaged/Dying Tree**

A tree along the trail is broken with a branch hanging very high above the trail. The committee will solicit bids for this work along with the other tree issues in the township.

Arcola Heights Park

Minor Repairs – Still pending

Little Carnelian Park**Fence Repair**

This repair is still pending materials information.

Tree Removal and Minor Washout

It was suggested that the cedars may be limbed instead of removed. Park Manager Shantz will contact Sentenced to Serve. These improvements are still pending and not considered urgent.

Otchipwe Prairie Trail

No issues

Quarry Avenue Trail**Large Dead Oak****Second Dead Tree and Obstructing Buckthorn****No Motorized Vehicle Sign**

Issues still pending

4. **OTHER BUSINESS****Annual Picnic**

Planning continues for the Annual Township Picnic. Deputy Clerk Maes will: contact Newsletter Editor Cole to procure Recycling Literature Display, Edit and Publish a Resident Questionnaire to foster engagement, and will continue to search for available kid-friendly entertainment. Committee Member Barb Stahlmann volunteered by proxy to assist.

Bushes at Town Hall

Park Manager Shantz believes Valley Green has been approved to remove and replace the scraggly bushes in front of the Township Hall. No date has been set.

5. **TOWN BOARD LIAISON REPORT** – No report6 **PARK MANAGER REPORT** - Park Manager Kelley Shantz reported his re-instatement.7. **NEXT MEETING** – August 9, 7:00 P.M. in person at Town Hall8. **ADJOURNMENT** – Meeting adjourned 8:30 P.M. No quorum.

Submitted by: Deputy Clerk, Jennifer Maes