

## STILLWATER TOWNSHIP PARK COMMITTEE

June 13, 2016 –Town Hall – 7:00 PM

PRESENT: Chairperson Bonnie Haines, Park Committee Members Michael Ranalla, Vanessa Barvels, Rod Hunter and Lori Meyers. Town Board Supervisor Liaison Linda Countryman, Park Manager Jackie Garofalo and Deputy Clerk Barbara Riehle.

### REGULAR MEETING

1. **AGENDA** - M/S/P Ranalla/Hunter moved to adopt the agenda as written. (5 ayes)
2. **MINUTES** – M/S/P Meyers/Barvels moved to approve the 04/11/16 meeting minutes as written. (5 ayes)
3. **PARK & TRAIL CONCERNS**
  - Otto Berg**
    - **Pump Repair** -Deputy Clerk Barbara Riehle reported that the water faucet/pump at the west end of the park was serviced by Mantyla Well. They cleaned out the rust and scale and now it is working fine.
    - **Water Testing** – Park Member Lori Meyers suggested that our water in Otto Berg Park be tested annually as the water is turned on for the season. Park Manager Jackie Garofalo will contact Washington County’s Public Health Department to get that done.
    - **Pavilion Painting**- Painting is now complete. Bird guards were also installed in the middle but have not helped. Birds continue to build nests daily. Park Manager Jackie Garofalo reported that she knocks them down often. Another solution may need to be looked at.
    - **Playground Wood Chips**- Park Manager Jackie Garofalo received a quote from Midwest Groundcover for spray in wood chips. The bid is \$1500 for 60x40-2ft deep and should last 3-5 years. She will look into a second bid – but this may be the only company that sprays in. For safety reasons the committee agree to have this done right away. Deputy Clerk Barbara Riehle will check with Town Board member Fred Brandt to see if funding would be available from the 2016 budget. A \$1000 budget is set for wood chips in 2017.
    - **General Park Use**- Park Manager Jackie Garofalo reported an increase in traffic and park use at Otto Berg. It is possible that due to the construction at Stillwater Area High School there is an increased need for use of the park facilities. She also notes the increase in garbage.
    - **Table**- The new table is in and nicely installed.
    - **Tree**- Park Member Lori Meyers would like to replace the tree behind the bench near the upper lot with a Kentucky Coffee Tree (shade tree).

**Little Carnelian**

- **Sign** -Park Manager Jackie Garofalo reported that she will be in contact with Raleigh's regarding the beach sign removal and reinstall.
- **Quad/Special Use**- Park Member Bonnie Haines and Deputy Clerk Barbara Riehle were both contacted by a third party asking for the possibility of a neighbor who is handicap permission to use a special mobility device to get down the path to the beach. The committee has not heard from the individual. Deputy Clerk Barbara Riehle will check with Steve Nelson on this.

**Arcola Heights**

- **Dead Tree**- A neighbor reported that there is a dead tree at the entrance to the park. Park Manager Jackie Garofalo will ask Assistant Park Manager Kelley Shantz to remove it.
- **Road Closure**- A Permit has been given for a neighborhood gathering on Saturday June 30<sup>th</sup> at 3PM-8PM. The road will be closed to outside traffic on 100<sup>th</sup> Street at Perkins for the 5 hour stretch. Any questions should be directed to Police Chief Steve Nelson.

**Otchipwe Prairie Trail** – NO REPORT**Curtiss Hills Trail**

- **Mow/Weed control**- Park Committee member Rod Hunter reported that the trail is weedy but in decent shape, as there is no erosion at this time. It was suggested that blading would be a last resort as when this is done there is grass/gravel piles left on the trail. Park Manager Jackie Garofalo will ask Raleigh's to mow the center of the trail as well.

**Quarry Avenue Trail** – NO REPORT**McDonald Property**

- Deputy Clerk Barbara Riehle did check with Town Board Supervisor David Johnson who reported that the plan has changed and there will not be a new park.

4. **NEW BUSINESS**

- **Spring Clean-Up/Recycling Day** – The event was a success on Saturday May 14<sup>th</sup> from 9am-12p.m. Park Manager Jackie Garofalo reported that the email blast was very helpful. There were 30 families that participated. 600lbs of metal and 2 tons of bulky items were collected.
- **Comprehensive Plan 2040** – Deputy Clerk Barbara Riehle reported briefly when the revision project will begin. The committee will work in collaboration with our Township Planner Sherri Buss. Work will need to begin by September 2016 so completion can be made by December 2017. A couple of new sections will be added (ex: Pollinator Safe, connecting Trail Plans).

- Picnic Planning-Committee Members discussed the following ideas.
  - Date – Sunday August 14<sup>th</sup>; 12PM-3PM
  - Budget - \$1,000
  - Face Painter – Rhonda Schroeder, \$50/hour/2 hour minimum.
  - NPS (National Park Service) – Daniel Cox – invitation
  - Boomsite Representative – Deputy Clerk Barbara Riehle will have Town Board Member Dave Johnson invite them to show story board/plans, Q&A.
  - Nature Program – Naturalist/ Wildlife Center
  - Fire/Sheriff – invitation
  - Music – Mark Oleen
  - Email blast prior to event
  - More water and juice boxes and less pop. Ideas of a barrel or root beer and vanilla ice cream for floats. Ice cream novelties vs. vanilla.
  - Real butter
  - Games – corn hole, water fun (slip-n-slide)
  - Adding FREE to the Newsletter
  - Port-a-potty will be cleaned prior to the event.
- Boom Site Restoration Project – Brief update given.
- Roundabout at Manning/Hwy96- Update from website timeline given.

5. **OLD BUSINESS**

- ✓ Commercial Use Insurance – Deputy Clerk Barbara Riehle has reached out to neighboring communities and shared what she learned. The topic had been tabled, but she will revisit it and reach out to other municipalities. Town Board Liaison Linda Countryman suggested that we obtain as much information as possible before presenting to the Town Board. Another report will be given at a future meeting.
- ✓ Stillwater Trails Plan –Further information to come.

(Rod Hunter departs)

6. **TOWN BOARD LIAISON REPORT** – Supervisor Linda Countryman reported.

7. **PARK MANAGER REPORT** –Park Manager Jackie Garofalo reported.

8. **NEXT MEETING** – July 11, 2016.

9. **ADJOURNMENT** –The meeting was adjourned at 8:40PM. M/S/P Barvels/Ranalla (4ayes)

Submitted by: Deputy Clerk Barbara Riehle