STILLWATER TOWN BOARD MEETING

June 26, 2008 Town Hall 7:00 P.M.

PRESENT: Chairperson David Johnson, Supervisors Jim Hiniker, Jim Doriott, Sheila-Marie Untiedt, Clerk Pat Bantli, Deputy Clerk Kathy Schmoeckel, Treasurer Carol Collins, Attorney Sam Edmunds, Engineer Paul Pearson and Park Manager Rick Jacobson.

1. AGENDA - M/S/P Hiniker/Untiedt moved to adopt the agenda as amended. (4 ayes)

2. MINUTES - M/S/P Hiniker/Doriott moved to approve the 6/12/08 Stillwater town board meeting minutes as written. (4 ayes)

3. TREASURER –
   a. Claims were reviewed and checks #18721 through #18729 were approved for payment.
   b. The IRS has increased the mileage allowance to 58.5 cents per mile. M/S/P Untiedt/Hiniker moved that the standard mileage reimbursement for Stillwater Township be the IRS rate. (4 ayes)
   c. Escrows –
      - Bruette CUP – The amount owing him is $243.50, but Treasurer Carol Collins does not believe he paid an application fee. We initiated the review process and therefore there would be no fee. We will pay him the balance.
      - Bluffs of St. Croix (Axdahl) – There was discussion of the difference between the $1,000 cash deposit and the $19,000 escrow. Paul Pearson explained that the cash deposit was to cover any immediate expenditures that may arise (such as erosion control) and the escrow is for Township expenses in the construction phase.
   d. Crosswinds Community Church – The Crosswinds escrow was to remain at $2,000. They paid the amount due according to the $2,000 escrow as they are soon to be finished with the planning phase. This escrow will be closed out at that time and a new escrow account will be started when the building phase starts which is anticipated to be about 2 years.
   e. City of Stillwater – We have received a check from them for the orderly annexation. Carol Collins has requested a schedule from them.
   f. Palmer/Lambert Vacation – Gloria Sell did not recall how the Lambert files were mislabeled as Palmer and the correct total fees were not assigned to Lambert. M/S/P Untiedt/Hiniker Board moved to write off the Palmer/Lambert amount of $1,757.22. (4 ayes)

4. ATTORNEY –
   Crosswinds Community Church – The applicant was present. They had received a final copy of the conditions of the CUP and they had a concern regarding item #16 on lighting which they regard as too burdensome. They have checked with other churches in the area and they do not have such restrictions in lighting. Attorney Sam Edmunds explained that the reason this was put in was an enforcement issue.

M/S/P Untiedt/Doriott moved to revert to the original language regarding item #16 (lighting) and the CUP should be for a "place of worship" rather than specifically "Crosswinds Community Church". (4 ayes)

5. ENGINEER –
   a. Otta Seal – With respect to snowplowing, Paul Pearson had checked with four Counties and they responded that they treat the Otta Seal surface as a gravel roadway. With respect to maintenance costs for patching the Counties said it was minimal. The product should be applied to a very stable roadway. He was told that road salt does not cause damage and they are not aware of risk to the environment with this product. He had a map highlighting the Minnesota counties where Otta Seal has been used and also specific maps of roads near Cannon Falls and near Elba where this has been used. Apparently there are no problems with typical traffic, but heavy construction traffic may be an issue. There was discussion of trying this on a road with some traffic and where the neighbors would be receptive, such as 90th Street in front of the Town Hall. The Engineer would need to verify the gravel depths on the road.
   M/S/P Hiniker/Doriott moved to put out for bid the Otta Sealing of 90th Street. (4 ayes)
   b. Raleigh's 2008 Maintenance Work – Paul Pearson had checked with Raleigh about any extra work outside of the budget and is waiting to receive the information.
   c. Otchipwe Trail Warranty Work – They do not see any maintenance work required. Midwest Asphalt Company has not been paid for the work they did. There was discussion of providing the extra escrow funds on this development to Midwest Asphalt even though there is no obligation to do so.
   M/S/P Hiniker/Untiedt moved to release the escrow for Otchipwe Trails minus township expenses to Midwest Asphalt. (4 ayes)
   d. Slusher Mailbox - The Slushers have resided here since 1994 and erected their mailbox in October of 1994. They had asked for the date that our snowplow policy was initiated which was June 25, 1998. Attorney Sam Edmunds explained that a basis to require them to remove their mailbox can be if it is within the right of way. The Attorney will contact the Slushers to explain that our recommendation is that they remove their mailbox because it is in the right of way, but if they choose to leave it, they accept all liability and if it is damaged by a snow plow, it will not be replaced by the township.

(Jim Hiniker left.)

   e. Xcel Project – M/S/P Untiedt/Doriott moved to approve Xcel Project #252307. (3 ayes)

6. VIKINGSTAD PROPERTY - Baiers Heeren was present to discuss Brad Orn's purchase of this property. He had a packet with maps and deed of this property and adjacent properties. They are looking for possible ways to make this a conforming lot. They are waiting to hear from Dennis O'Donnell and will forward his response to Soren Mattick. If they get the okay from Washington County, they should make application.

7. PARK COMMITTEE –
   a. Jim Doriott, Paul Pearson and other agency representatives had looked at Little Carnelian Park to determine the possibility of erecting a boundary. Boulders were not feasible. We can put up a sign that says "Park Boundary" and the neighbors can put up sign saying "No Trespassing."
   b. Jim Doriott obtained 3 trees from Lowes which have been planted. He will try to find more trees.

8. METRPOLITAN COUNCIL MEETING – Sheila-Marie Untiedt reported on the recent meeting with Peter Bell of Metropolitan Council that she had attended.

9. ADJOURNMENT – M/S/P Untiedt/Doriott moved to adjourn the meeting. (3 ayes) Meeting adjourned at 9:20 p.m.

Clerk_____

Chairperson_____

Approved_____