

STILLWATER TOWN BOARD MEETING

June 24, 2010

Town Hall

7:00 P.M.

PRESENT: Chairperson Linda Countryman, Supervisors Jim Hiniker, David Johnson and Sheila-Marie Untiedt, Clerk Kathy Schmoeckel, Planner Sherri Buss, Treasurer Marsha Olson and Park Manager Rick Jacobson.

1. AGENDA – M/S/P Hiniker/Johnson moved to adopt the agenda as amended. (4 ayes)
2. MINUTES – M/S/P Untiedt/Hiniker moved to approve the 6/10/10 Stillwater Town Board Meeting minutes as written. (4 ayes)
3. TREASURER –
 - a) Report given. We are still ahead of budget.
 - b) The following checks and claims were approved for payment.

<u>Claim No.</u>	<u>Vendor</u>	<u>Amount</u>
4266	Maroneys Sanitation, Inc.	\$ 150.90
4270	TKDA	2,777.28
4267	MFRA	3,442.00
4268	Robert P. Ranalla Sr	5.87
4271	Valley Green Lawn & Landscape	1,274.78
4272	Xcel Energy	67.86
4264	Countryman Electric	875.00
4265	James Doriott	60.53
4269	Stillwater Gazette	42.66

4. MEISTER VARIANCE – Planner Sherri Buss reported that additional questions have come before the planner from Mr. Meister and there was some discussion as to whether the fees for these matters should be charged against his escrow. Mr. Meister should be made aware that he is responsible for costs relating to his questions.

M/S/P Hiniker/Johnson moved approval of the Findings of Fact and Decision for the Application of Mark Meister for a Certificate of Compliance and Variance subject to all fees and escrow being current. (4 ayes)

M/S/P Johnson/Hiniker moved approval of the Certificate of Compliance for Mark Meister and the Planner is authorized to sign it. (4 ayes)

5. OTCHIPWE TRAILS – The funds will be transferred upon receipt of the purchase agreement.

M/S/P Untiedt/Johnson moved to authorize the Chair to sign the Otchipwe Trails Purchase Agreement. (4 ayes)

6. PAINTING TOWN HALL – The two low bidders were interviewed by the Board before this meeting.

M/S/P Unitedt/Hiniker moved to award the bid to Riehle Total Home Care Solutions of \$1,574.00 to paint the town hall. (4 ayes)

Mr. Riehle will be asked to use a satin paint rather than a flat finish and we will pay for additional cost incurred by the change.

7. TOWNSHIP PICNIC – M/S/P Johnson/Hiniker moved approval of the Park Board's requested funding for the Stillwater Township Annual Picnic of up to \$1,500. (4 ayes)

8. OTTO BERG PARK SLIDE – M/S/P Johnson/Hiniker moved approval of the expenditure not to exceed \$300 to lower the slide in Otto Berg Park. (4 ayes)

9. RECYCLING COORDINATOR – The two interested parties for the position have withdrawn. There was discussion as to whether to further pursue applicants. We decided we were not hiring a coordinator. There is still about \$3,300 left from our grant of a couple of years ago. Bev Petrie will be asked to create a 4 page mailer with recycling information from Maroneys and Waste Management using grant funds. We will not pursue additional grant funding.

10. PARK MANAGER –

a) Trees – The Park Committee would like to have up to \$2,000 for additional trees and bushes. Planner Sherri Buss mentioned that if we have some ash trees, we might want to think about replacing them. She will provide an estimate of the cost to draw up a master plan for the park.

M/S/P Johnson/Hiniker moved to authorize up to an additional \$2,000 to be spent on trees in Otto Berg Park to be purchased from Axdahls to go against their park dedication. (4 ayes)

b) On Site Sanitation – Park Manger Rick Jacobson had costs from On Site Sanitation for either an additional unit for Otto Berg Park or to have it cleaned more frequently. The consensus was to have our units cleaned more frequently in the busy months of May, June and July.

c) Pat Bantli Plaque – The Park Committee will look at designs before their next meeting. They should consider giving some brief history about Pat Bantli on the plaque. A similar plaque could be placed on the back of the Otto Berg rock to explain who he was. The Park Committee should give the Town Board a cost estimate as soon as possible.

11. TOWNSHIP GARAGE SALE – There have been 45 applicants, 17 of which will be at the town hall. The sale starts on Friday, June 25, 2010 from 9:00 am to 3:00 pm and goes through Saturday, June 26th.

12. ST CROIX VALLEY PRESS ARTICLE – Matt Beane or Barb Riehle will be asked if they would be willing to write an article about our Farmers Market, Township Picnic and Community Garage Sale.

13. INTERSECTION AT HIGHWAY 96 AND COUNTY ROAD 55 – A representative from the County Transportation Department will be asked to attend a future meeting to discuss issues at this intersection. Richard Schubert will also be invited.

14. PROPERTY ON NORELL – Steve Nelson is aware of the litter and trash situation. He will investigate and report at the next meeting.

15. COMMUNITY E-RECYCLING EVENT- There is nothing planned at this time. Linda advised that management of this issue is best left at the county level.

16. MEETING GUIDELINES – There was a discussion of rules of conduct for both the public and the Board at meetings. What is the role of the Chair? of the Board? The Chair may choose to recognize an audience member outside of a public hearing but is not obligated to do so. The next newsletter can have a short piece about Town Board meetings and the fact that the public is invited to attend all meetings to become more knowledgeable. There will be more discussion at the next meeting.

17. ADJOURNMENT – The meeting was adjourned at 9:10 p.m.

Clerk_____

Chairperson_____

Approved_____