STILLWATER TOWN BOARD MEETING

June 12, 2008 Town Hall 7:00 P.M.

PRESENT: Chairperson David Johnson, Supervisors Linda Countryman, Jim Doriott, Jim Hiniker and Sheila-Marie Untiedt, Clerk Pat Bantli, Deputy Clerk Kathy Schmoeckel, Treasurer Carol Collins, Attorney Soren Mattick, Engineer Paul Pearson, Planner Sherri Buss, Park Manager Rick Jacobson and Chief of Police Steve Nelson.

1. AGENDA – M/S/P Countryman/Hiniker moved to adopt the agenda as amended. (5 ayes)

2. MINUTES – M/S/P Hiniker/Untiedt moved to approve the 5/22/08 Stillwater Town Board Meeting minutes as amended [under 3. TREASURER b. – checks for Karen Richtman and for Stillwater Fire Contract approved for disbursement.] (5 ayes)

3. SHERIFF'S REPORT – A sheriff's deputy was present to give a report and answer questions. They anticipate increased vandalism during the summer months at Arcola Bridge, Fairy Falls and the Boom Site. They have stepped up patrols in those areas. The issue of speeding on Stonebridge Trail was discussed. They will step up directed patrol. They can provide temporary speed signage.

4. TREASURER –
   i) Report was given.
   ii) Claims were reviewed and checks #18696 through #18720 were approved for payment.
   iii) The Road and Bridge Maintenance Fund spending is far greater than budgeted. Engineer Paul Pearson was asked to check with Raleighs to see what their schedule is for maintenance and if there have been some extraordinary items that were not anticipated and also ask what their budget is for the year.
   iv) There was discussion of the Palmer escrow. Is this part of the Lampert vacation? Carol Collins will check with Gloria Sell as to what her recollection is. The consensus was to let it go as it would cost more to research than it is worth.
   v) The Otchipwe Trail warranty will expire at the end of the month. The Engineer has been checking the surface to make sure it is fine and he felt it was in good condition. He will report further at the end of the month.
   vi) Cell Tower – Notice has been sent to the last known address and if they do not make a claim, the amount will revert to the Township.
   vii) Arcola Trail Assessments – We will transfer the cash balance to the Road and Bridge fund.

5. ATTORNEY –
   i) Fire Contract – M/S/P Untiedt/Hiniker moved to authorize the Chair [David Johnson from last month's meeting] to sign the Stillwater Fire Contract pending attorney review. (5 ayes)

ii) Recycling Coordinator – Karen Richtman's breakdown of completed 2008 projects was reviewed. M/S/P Hiniker/Untiedt moved to authorize payment to Karen Richtman for services rendered. (5 ayes)
A letter will be sent to her to thank her for her service to the Township.
iii) Bello/Fornell Issue – M/S/P Untiedt/Countryman moved to authorize the Clerk to sign the quit claim deed. (5 ayes)
iv) Levy Limits – The legislature has exempted us.
v) Gohlike Resolution – He owes the Township $593.00. The amount should be certified to his taxes along with Attorney's fees. The Attorney will determine the amount of his fees and report back next meeting.
vi) Arcola Bluffs – The documents have been signed and they still owe $893.00. They are anxious to get started. The consensus was that we have enough in their letter of credit and they can proceed.

6. PLANNER – Sherri Buss reported on the Land and Water Legacy Program. The McDonald property is in the top 5. Conservation easements are being negotiated.

7. PEOPLE PORTION –
i) Town Board Monthly Police Report
(1) Watson Commercial Kennel License – They have paid their fee and everything is in order. No complaints have been received.
M/S/P Countryman/Doriott moved to approve the Watson Commercial Kennel License application consistent with their CUP. (5 ayes)
(2) O'Crowley Kennel License – He has received no complaints.
M/S/P Untiedt/Hiniker moved to approve the O'Crowley Kennel License. (5 ayes)
(3) Stonebridge Trail – Steve has talked to the County about the speeding issues. The individual who complained will allow law enforcement to use his driveway.
(4) Township Picnic – He has checked with the County canine unit and they will be available to do a demonstration.
(5) Dog License Microchip – The computer program needs to be updated to accommodate this information. M/S/P Untiedt/Doriott moved to allow computer software adjustment not to exceed $500.00 (5 ayes)

ii) Brad and Becky Orns – They are interested in a building lot on North Twin Lake and they are looking for direction. The lot is nonconforming for size as well as road access. The County has taxed this as a buildable lot and has a tax identity number. His driveway would need to be on a Township easement. Mr. Orns will check to see what is the status of 92nd Street and look into the transfer of the adjacent property in 2004.

8. ENGINEER
i) Mayfield Culvert – A new culvert had been put in as an emergency action. They need to check the elevations and get the okay from the regulatory agencies.
ii) Otta Seal Costs – The Engineer discussed his memorandum giving a breakdown of the comparative maintenance costs. The Otta Seal is less costly than

gravel road maintenance and bituminous pavement. He cited some Counties that have used this product. Other issues to consider are: How does snow plowing affect it, public education, are there issues with the application, and what about salting in the winter. He will do more investigation and report back at the next meeting. There was discussion of targeting a township road to do as a test this year.

iii) Manning Avenue Construction – Tower Asphalt has been awarded the bid.

iv) Overlay Schedule – He distributed the overlay schedule. There are some signs of distress on 105th and Norwood, but he suggested it probably does not need to be done this year and could be incorporated in the Mendel Road project next year.

9. VALLEY GREEN PROPOSAL – M/S/P Hiniker/Untiedt moved to accept the bid from Valley Green for new chips around the Town Hall for up to $300.00. (5 ayes) They will also be asked to submit a bid for mulch in the Otto Berg Park play area.

10. PARK COMMITTEE

i) M/S/P Countryman/Untiedt moved to appoint Rick Jacobson to the Park Committee. He will need to fill out an application for our files. (5 ayes)

ii) Township Picnic Update – Jim Doriott reviewed the Park Committee's ideas. The Board suggested a budget of $2,000 unless they find they need more. The Board encouraged the committee to keep the picnic simple.

iii) The trees that were blown down in Otto Berg Park should be replaced. Rick Jacobson and Jim Doriott will look into pricing.

11. HEAVY METAL DAY – Linda Countryman gave a report on the Heavy Metal Day and there was some discussion of the need for such a day every year. She will get a further report from Mike Maroney.

12. JOINT BOARD – David Johnson reported that the Bergmann corner (Highway 36 and Manning Avenue) is currently zoned as R&D. The City is considering rezoning to allow a "big box" retailer. The consensus of the Board is to keep the zoning as is.

13. ADJOURNMENT – M/S/P Hiniker/Doriott moved to adjourn the meeting. (5 ayes) The meeting was adjourned at 10:20 p.m.

Clerk_____

Chairperson_____

Approved_____