

STILLWATER TOWN BOARD MEETING

June 10, 2010

Town Hall

7:00 P.M.

PRESENT: Chairperson Matt Beane, Supervisors Jim Hiniker, Linda Countryman, David Johnson and Sheila-Marie Untiedt, Clerk Kathy Schmoeckel, Attorney Sam Edmunds, Engineer Paul Pearson, Planner Berry Farrington, Treasurer Marsha Olson, Chief of Police Steve Nelson and Park Manager Rick Jacobson.

1. AGENDA – M/S/P Hiniker/Johnson moved to adopt the agenda as amended. (5 ayes)
2. MINUTES – M/S/P Untiedt/Countryman moved to approve the 5/13/10 Stillwater Town Board Meeting minutes as written. (5 ayes)
3. TREASURER –
 - a) Report given.
 - b) The following checks and claims were approved for payment.

<u>Claim No.</u>	<u>Vendor</u>	<u>Amount</u>
4246	Election Systems and Software	\$ 27.10
4259	Valley Green Lawn & Landscape	808.79
4248	MFRA	4,008.95
4252	Beverly Petrie	800.00
4242	Bryan Rock Products, Inc.	2,235.91
4245	Dustcoating, Inc.	11,792.00
4243	Roland Buchman	538.50
4247	Richard Jacobson	217.32
4251	On Site Sanitation	201.68
4253	QWEST	101.21
4255	St. Croix Recreation Co	103.67
4256	Kathryn Schmoeckel	102.18
4257	City of Stillwater	62,665.24
4244	Campbell Knutson, PA	1,535.19
4249	Kathleen Nelson	161.56
4250	Stephen Nelson	785.00
4254	MJ Raleigh Trucking, Inc.	33,793.17
4258	Stillwater Printing Co.	1,068.95
4260	Xcel Energy	57.85
4261	Internal Revenue Service	616.10
4262	PERA	321.93
	Richard Jacobson	362.67
	David Johnson	152.86
	Kathleen Nelson	754.35
	Stephen Nelson	1,089.73

Marsha Olson	431.75
Robert P. Ranalla, Sr.	304.75
Kathryn Schmoeckel	473.19

4. ATTORNEY –

- a) Buchman Variance – David Johnson reviewed the issues involved. Roland Buchman had challenged the charges involved with his variance. There had been some errors in the documentation which Richard Thompson, TKDA, the Planner at the time of this application, had indicated he would rectify. However, he failed to provide the accurate documentation to the Township. Some charges had been determined to be more properly attributed to a general review of Township ordinances and those costs should have been borne by the Township. Mr. Buchman still felt that he had been overcharged and the Board felt that what he was charged was in line with what was generally charged and the charges were put on Mr. Buchman’s property taxes. Mr. Buchman then took the Township to conciliation court and an amount of payment was determined between the parties before they went before the judge. In reviewing the file, however, it was determined that the variance had never actually been drafted by Mr. Thompson or issued by the Township. TKDA had indicated to the Board prior to the meeting that TKDA would not charge the Township for the cost to create the draft variance, due to the errors made by the firm’s former employee, Richard Thompson.

M/S/P M/S/P Johnson/Untiedt moved that the Township will pay any costs related to generate the variance except for those generated by TKDA. (5 ayes)

- b) Expenses Outside Meetings –The attorney had drafted a resolution authorizing Supervisors to approve expenditures of less than \$750.00 with the approval of the Chairperson outside of meetings.

M/S/P Countryman/Hiniker moved to approve the resolution as written. (5 ayes)

- c) Heeren Lot Line Adjustment – This has been reviewed by the Planner and Attorney and found to be in order.

M/S/P Untiedt/Hiniker moved to approve the Heeren lot line adjustment. (5 ayes)

5. PLANNER –

- a) Meister Variance – Planner Berry Farrington reviewed the issues and gave a summary of the findings and conditions suggested. Mr. Meister has seen the document. Several neighbors were present and spoke in support of Mr. Meister.

M/S/P Hiniker/Untiedt moved approval of the Meister variance with the changes in conditions that the rock pile and lean-to be removed by October 31, 2010 and that “no person shall be employed” be deleted. (5 ayes)

6. CHIEF OF POLICE –

- a) Report given. There were 13 burning permits, one for buckthorn. No dogs were impounded.
- b) Polaris Commercial – Polaris will be shooting a commercial on Arcola on Tuesday, June 15 in the afternoon. Washington County will be stopping traffic as needed. Steve Nelson will post this on the web site.
- c) Watson Commercial Kennel License – Steve Nelson has checked the facility. Everything is clean and there have been no complaints. The kennel license will be renewed for another two years.
- d) Heifert Update – There had been a complaint about commercial vehicles being stored here and that they had been bringing in debris to burn. The area is in the process of being cleaned up and Steve Nelson will continue to monitor.
- e) Stillwater Marathon – Steve Nelson gave a report. It ran smoothly.
- f) Speed limit on Highway 96 – Judy and Bart Leahy were present to get information on the speed study. Steve Nelson is still waiting for the results of the study and will let them know.

7. SAFETY AT HIGHWAY 96 AND NORELL – Richard Schubert was present to discuss his concerns about safety and noise levels at this intersection. He presented two options to deal with the problems and he would also like to see more policing, reduced speed limits and no passing zones increased. He discussed some issues he has with the signage that has been put up by the town hall as they interfere with sight lines and he cited other legal issues. Steve Nelson will look into the issues that Mr. Schubert brought up.

8. ENGINEER –

- a) Road Restriction Signage – Engineer Paul Pearson reviewed the issues involved. Attorney Sam Edmunds reported on the research Soren Mattick had done with respect to putting signs only at the borders. The statute requires a sign to be placed at the entrance point of each Township road in order to be enforceable. Paul Pearson had a study of the number and costs of signs. Steve Nelson discussed issues with enforcement. The consensus of the Board was that this is not enough of a problem to justify the cost of signage. The Clerk will send out letters in the spring to those who may be involved, such as sewer trucks, garbage haulers.
- b) Pot Hole on 90th Street – The hole has been repaired.
- c) Town Hall Parking Lot Maintenance – We were planning to seal coat the parking lot this year. It is about 6 years old. Engineer Paul Pearson recommends we take care of the patch work first. We have another overlay project in 2012 and we will add this patch work at that time and do the seal coat after that.
- d) Seal Coat Bid – M/S/P Johnson/Hiniker moved to accept the recommendation of the Engineer for the seal coating bid for 2010. (5 ayes)

9. CLERK –

- a) Painting Town Hall – The two low bidders will be invited to the next meeting to discuss.
- b) Do Not Mow Request – This can be dealt with on a case by case basis. The homeowner will be advised that this is in a right of way which needs to be maintained but the flowers can stay if they do not get too high.

- c) Recycling Coordinator – The Clerk will get a copy of the previous grant proposal and send it to those interested in the recycling position and ask for their response. They will be invited to the next meeting.
- d) Next Meeting – There will not be a second meeting in June unless some urgent business arises.

10. PARK COMMITTEE – M/S/P Countryman/Untiedt moved to authorize up to \$400 for a bench and installation at Little Carnelian Park. (5 ayes)

11. COMMUNICATION COMMITTEE – Sheila-Marie Untiedt gave an update of the costs incurred with the community garage sale for banners and signs.

12. PARK MANAGER –

- a) Little Carnelian Park – A resident has complained about the lost of privacy with the buckthorn removal. The consensus was that we have done what is reasonable and we have already moved the trail.
- b) Otto Berg Park Port-a-Potty – The Park has been busy and there was discussion of the need for either another unit or to have them serviced twice a week. Park Manager Rick Jacobson will check on comparable costs.
- c) Banner – M/S/P Johnson/Hiniker moved to authorize the expenditure not to exceed \$100 to put up a banner on the southeast corner of Otto Berg Park similar to the one on the southwest corner. (5 ayes)
- d) New Trees – Rick Jacobson has planted six new trees in Otto Berg Park. He will check with the Park Committee whether they feel more are needed.

13. ADJOURNMENT – The meeting was adjourned at 10:25 p.m.

Clerk_____

Chairperson_____

Approved_____