

STILLWATER TOWN BOARD MEETING

April 8, 2010

Town Hall

7:00 P.M.

PRESENT: Chairperson Sheila-Marie Untiedt, Supervisors Jim Hiniker, Linda Countryman and Matt Beane, Clerk Kathy Schmoeckel, Attorney Soren Mattick, Engineer Paul Pearson, Planner Berry Farrington, Treasurer Marsha Olson and Chief of Police Steve Nelson.

1. AGENDA – M/S/P Hiniker/Countryman moved to adopt the agenda as amended. (4 ayes)
2. MINUTES – M/S/P Hiniker/Beane moved to approve the 3/11/10 Stillwater Town Board Meeting minutes as written. (3 ayes, Untiedt abstain)
3. TREASURER -
 - a) Report given. Reallocation of funds will be discussed at the next meeting. The Treasurer will provide a cash flow analysis in the meantime.
 - b) Copy Machine – The maintenance agreement for the copy machine will continue for another year.
 - c) The following checks and claims were approved for payment.

<u>Claim</u>	<u>Vendor</u>	<u>Amount</u>
4202	Hillcrest Animal Hospital, PA	\$ 203.55
4205	MJ Raleigh Trucking, Inc.	35,131.15
4203	League of Minnesota Cities	315.00
4209	On Site Sanitation	73.74
4204	MFRA	1,069.80
4212	Stillwater Gazette	115.34
4201	Earl F. Anderson, Inc.	3,287.43
4210	Qwest	310.00
4213	Washington Co. Public Safety Radio	100.02
4200	Bryan Rock Products, Inc.	106.34
4206	Kathleen Nelson	21.21
4207	Stephen Nelson	785.00
4208	Marsha Olson	145.84
4211	Kathryn Schmoeckel	278.96
4214	Minnesota Dept. of Revenue	16.85
4215	Internal Revenue Service	513.84
4216	PERA	283.18
	Olson, Marsha	522.42
	Nelson, Kathleen	478.73
	Schmoeckel, Kathryn	863.05

Nelson, Stephen

1,089.73

3. PLANNER –

a) Arcola Bluffs Major Subdivision - Planner Berry Farrington reviewed the previous discussions regarding this subdivision which had previously been approved in 2007. A new development agreement will need to be made and other documents will need to be updated to reflect the new approval date. We should confirm what the balance of the letter of credit is and see that the park dedication is spelled out.

M/S/P Hiniker/Beane moved to approve the preliminary and final plan, subject to entering into a development agreement. (4 ayes)

b) Zoning Ordinance Updates –

- Minor Subdivisions – In July of 2008, Washington County required that minor subdivisions be platted. The Township is now looking at changing our ordinance to make it consistent with the County's. The consensus of the Board was to bundle the ordinance updates and have one public hearing on all of them.
- Livestock (chickens) – This issue involves allowing chickens on lots smaller than 5 acres. The planning commission had requested more information on how many lots in the Township this could potentially affect. Berry Farrington said that Bayport had reported no problems with their ordinance, but that it was a relatively new thing. The planning commission should continue to explore this issue.

4. CLERK –

a) Heavy Metal Day – Maroney's would be willing to run a heavy metal day this year, but since it was not very busy last year, they were wondering if we should go with a heavy metal day only every other year. The consensus was that every two years would be fine.

b) Expense Reports – Treasurer Marsha Olson will check on what expenses are paid in other communities and for various Township employees.

c) Policy for second monthly Town Board meeting – This will be added as a regular agenda item. The staff and Board will be polled to see if they have any business requiring a second meeting.

d) Recycling Grant – The Clerk will check with Washington County to see if we received a grant for 2009. The application for 2010 will be filled out.

5. WATERSHED BOARD REAPPOINTMENT – Tom Polasik represents us on the Board and is asking for reappointment.

M/S/P Hiniker/Countryman moved to authorize the chair to sign a letter supporting the reappointment of Tom Polasik to the Carnelian Marine-St. Croix Watershed District. (4 ayes)

6. GOVERNOR'S PROCLAMATION – Supervisor Matt Beane presented a Certificate

of Recognition to Pat Bantli recognizing her 36 years of service. Rosemary Ranalla was thanked for her help in coordinating the procedure.

7. CHIEF OF POLICE –

- a) Report given. There were 29 burning permits, none for buckthorn. No dogs were impounded.
- b) Buckthorn removal – Steve Nelson has been in touch with Washington County Sentence to Serve and they will be coming May 1st to clear buckthorn around the town hall. He has also checked with Rick Jacobson to see if there is any other work that needs to be done.
- c) Identity Theft – There has been an issue with identity theft at a downtown Stillwater restaurant. People should monitor their bank statement, credit card accounts and credit reports and if there are any problems, they should contact Steve Nelson.
- d) Highway 96 speed limit – There is no news on the study. The person who had complained has started a petition.

8. ROAD WEIGHT LIMITS – Engineer Paul Pearson explained that road restrictions are governed by the State and MNDOT regulates them. A new statute was developed in 2009 which has road restrictions on gravel roads of 5 tons and on paved roads as 10 tons which is equal to a state highway. We could mark our roads with less than the 10 ton limit. Our roads are generally built to a 7 ton standard. Paul Pearson will ask Raleigh for an estimate of the cost to purchase and put up signs and he will also develop a map to indicate where signs should be placed.

9. OAK HILL ACCESSORY STRUCTURE – There are two code enforcement issues involving outdoor storage of vehicles and a lean-to which was built without a permit. The individual is also growing trees on the property and has plant nursery equipment. A nursery business would require 10 acres and he has only 7 acres. The property owner was asked to apply for a variance for the lean-to and for the plant nursery. Town Board members will try to visit the site before the next meeting.

10. NATIONAL PARK SERVICE – Robin Maercklein of the National Park Service was present. They had a burn of the prairie in the Arcola Trail area. The neighbors had been notified. They also plan to have a burn at Fairy Falls in the future. Mr. Maercklein answered questions from the audience.

11. COMMUNICATION COMMITTEE – They will be meeting on April 21st. If Board members have ideas for the upcoming newsletter, they should contact Sheila-Marie Untiedt.

12. ADJOURNMENT – The meeting was adjourned at 8:45 p.m.

Clerk_____

Chairperson_____

Approved_____