

STILLWATER TOWN BOARD MEETING

March 26, 2009

Town Hall

7:00 P.M.

PRESENT: Chairperson David Johnson, Supervisors Jim Hiniker, Linda Countryman, Sheila-Marie Untiedt and Matt Beane, Stillwater Township Clerk Pat Bantli, Deputy Clerk Kathy Schmoeckel, Attorney Soren Mattick and Treasurer Carol Collins.

1. AGENDA - M/S/P Beane/Untiedt moved to adopt the agenda as amended.
(5 ayes)
2. MINUTES - M/S/P Untiedt/Hiniker moved to approve the 2/26/09 Stillwater Town Board Meeting minutes as written. (5 ayes)
3. TREASURER -
 - a) Report given.
 - b) Recycling Grant - Sheila-Marie Untiedt will see that the information on the City of Stillwater's recycling day will be placed on our website. The newsletter editor should set apart the time she spends on recycling so that we can collect from our grant. Carol Collins suggested that as a project Stillwater Township could make a video showing how to recycle to be used on our website. Carol Collins will solicit a specific proposal along with costs.
 - c) Insurance - Carol Collins had received information on the League of Minnesota Cities' Insurance Accident Plan to cover volunteers in the Township. She will check if a rider might be available on a case by case basis. More discussion next meeting.
 - d) Financial Reports - People at the Annual Meeting had requested that the reports be in a different format. The reports can also be placed on our website.
 - e) Claims and Checks - #19055 through #19085 were approved for payment.
4. CLERK - The port-a-potties in Otto Berg Park will be opened on April 1st and one will be placed at Little Carnelian Park also on April 1st.
5. ATTORNEY -
 - a) Orn and Cannon Escrows - After the Orns have closed on their property they can sign the easements and the variances. Carol Collins should notify them that they owe us for their escrow. The Cannon's CUP will be signed over after their escrow has been paid.
 - b) Otchipwe Trails - The Homeowners' Association had met and decided that they did want to purchase the outlots. The County will not sell directly to them but they will sell to the Township. The homeowners would like to talk to a member of the Board to discuss the situation. David Johnson offered to do that. Soren Mattick's fees involved with this issue will be added to the Homeowners'

Association costs for these parcels. The homeowners do not expect to have their money until about August.

- c) Water Ski Permit - The County has changed their procedure for these permits. They want a public hearing to be held at the Township level before they issue a permit. Steve Nelson has notified Mary Parcheta of what needs to be done and the hearing will be held at the second Town Board meeting in April. There was discussion of how to determine that proper notification has taken place.
- d) Organized Waste Hauling - Soren Mattick had the statutory procedures. We are looking to save money for residents. Recycling can be part of the specifications in the bidding process. There will be further discussion next meeting.
- e) Crosswinds Community Church - M/S/P Untiedt/Hiniker moved to authorize the Chair to sign the Crosswinds Community Church CUP. (5 ayes)
- f) Horse Boarding - The County will be reclassifying horse operations for tax purposes from agricultural to commercial.
- g) Contractors' Contracts - Contracts may be necessary for the webmaster, newsletter editor and for the entities that we send "donations" to. Soren Mattick will prepare these and e-mail them to the Board for review. More discussion at the next meeting.
- h) Axdahl Park Dedication - Larry Axdahl had talked to David Johnson about their previously proposed lot for park dedication. Johnson told him that it was the consensus of the Board that the lot did not fit our plan. Axdahl then suggested a parcel in the open space of the development. Soren Mattick will talk to the Planner about whether a park can be part of the open space and used as a park dedication. Mattick will also check if the park dedication fee can be drawn from the letter of credit. More discussion at the next meeting.

6. VALLEY GREEN CONTRACT - The Valley Green bid for services in 2009 and 2010 was reviewed.

M/S/P Hiniker/Untiedt moved to approve the Valley Green bid with the stipulation that a letter be sent to them and that they continue to be judicious on when to cut depending on the weather. (5 ayes)

They will be asked to provide a contract.

7. COMMUNICATION COMMITTEE -

- a) New Applicants - Two people have expressed an interest in serving on the committee and have been invited to attend the next meeting. An application will be sent to them.
- b) DSL Line - The costs for the DSL line at the town hall were reviewed. The consensus was that the small amount of usage for the line did not justify its cost at this time. Communication Committee meeting could be held at the Stillwater library if internet access was required.

8. MAILBOX - The new mailbox will be placed where the old box had been. New envelopes will need to be ordered and change of address cards sent out.

9. NATIONAL PARK SERVICE - David Johnson had received a letter from the new Superintendent, Christopher Stein, about an upcoming meeting on April 14. David Johnson will attend.

10. ADJOURNMENT - The meeting was adjourned at 9:05 p.m.

Clerk_____

Chairperson_____

Approved_____