

STILLWATER TOWN BOARD MEETING

March 14, 2019

Town Hall

7:00 P.M.

PRESENT: Chairperson Sheila-Marie Untiedt, Supervisors Rod Hunter and Bonnie Haines, Clerk Kathy Schmoeckel, Planner Merritt Clapp-Smith, Treasurer Marsha Olson and Chief of Police Steve Nelson.

1. AGENDA – M/S/P Hunter/Haines moved to adopt the agenda as amended. (3 ayes)
2. MINUTES – M/S/P Hunter/Haines moved to approve the February 14, 2019 as written. (3 ayes)
3. ENGINEER –
 - a. Road Striping – There is an opportunity to cost share with Washington County on road striping. Engineer Mike Kuno has indicated that he will make an evaluation of our needs after the roads have cleared later this spring.
 - b. Culvert on Mendel Road – A resident at the Annual Meeting had mentioned a bump on Mendel Road where a culvert had been replaced. Mike Raleigh was present and said that the culvert had been replaced about 5 years ago but the soils were bad and it has probably settled. The engineer and Mike Raleigh will check it to determine possible solutions.
4. TREASURER –
 - a. Report given. Snow plowing will probably be over budget for the year.
 - b. Building Inspection Fund – A resident at the Annual Meeting had asked about the high fund balance for building inspections. Treasurer Marsha Olson felt that this was due to the fact that payments to the inspector are not made until the permit is closed out. She will touch base with Inspector Jack Kramer.
 - c. Checks and Claims – Check and Claims #43920 through #43944 were approved for payment.
5. PLANNER –
 - a. Raleigh AOP – Planner Merritt Clapp-Smith reported on the materials that had been submitted and reviewed Raleigh's compliance with the 2018 Annual Operating Permit from her memorandum dated March 5, 2019. They are generally in compliance except for the number of trips which are higher than the guidelines would allow. On December 20, Merritt Clapp-Smith and two other Board members visited the site. She also reviewed the Planner's recommendations which are similar to those in the previous AOP with updates to the trip numbers.

A resident commented that Miller trucks are more frequent and she felt that the loads are not secure. They do not seem to be using the alternate routes. Another resident was also concerned that the loads were not secured and was also

concerned about speeding. Mike Raleigh said that they were allowed to have loads up to 6 inches from the load line. Residents were encouraged to contact Steve Nelson if they see unsecured loads. Mike Raleigh commented that the number of trips on Stonebridge Trail are closer to the guidelines verses the total number of trips. Planner Clapp-Smith commented that Metropolitan Council recognizes mining as a necessary activity. Mike Raleigh made a note of the residents' concerns and will work with drivers to address them.

There was a question about trucks coming in with snow and whether that is a permitted use. This is something that should probably be reviewed by the Watershed District if this is a new activity. It can be addressed further with next year's permit since snow removal is probably winding down for this year.

M/S/P Haines/Hunter moved to approve with 2019 Raleigh Annual Operating Permit with the Planner's recommendations with following changes:

- Recommendation 3. The number of trips shall not exceed 175.
 - Recommendation 4. Maximum number of one-way trips on a single days shall not exceed 500.
 - Recommendation 6. Delete "the County Zoning Administrator and"
 - Recommendation 7. Change the average number of trips on Stonebridge to 100 with a maximum of 275 per day.
- (3 ayes)

- b. Briggs Lot Line Adjustment - There are two parcels and at some point one owner had a pool built across the property line and they are trying to remedy this. Also, an accessory structure had been built across the drainage easement. The owner will provide an agreement that releases the Township of any liability for damage and maintains all original easement rights, should the Township need to utilize/maintain the easement in the future. This should be ready for the Board to review at the April meeting.
- c. Tiny House – A modular dwelling had been placed on a parcel between the house and the road without a permit. There is also a storage pod there. A letter had been sent out and their response was that they plan to take down the existing house and build a new one. Planner Clapp-Smith had written back to them with questions regarding timing and uses of the pod. She is waiting for more information.
- d. Print vs Email – In the interest of saving paper, the Treasurer and the Planner will submit reports by email to the Board.

6. CHIEF OF POLICE –

- a. Report given. There were four burning permits issued in February. No buckthorn permits were issued. We finished the year with 91 burn permits. No dogs were impounded.
- b. Dog Licenses – We are over 250 licenses but still have a number of residents that have not obtained licenses.
- c. Road Restrictions – Spring road weight restrictions go into place on March 15th. They are expected to last for about 8 weeks.
- d. Annual CUP Checks – Checks will begin as soon as the snow cover has diminished. Several are done already because they are not outside related.

7. CLERK –

- a. Address Change – It has come to light that a resident whose house was built in 2003 had been issued the wrong address. We are working to address this.
- b. Contract Expiration Dates – Contracts for snow removal/road maintenance and lawn care will expire at the end of the year. The contract for snow removal/road maintenance will have to be put out for bids.

8. CENTURYLINK – Sheila-Marie Untiedt had talked to Kirstin Sersland, Director, Local Government Affairs, about our internet service.

9. CHAIR INVOICING – The Chair will charge for incidental work done outside of meetings.

10. WASHINGTON COUNTY ROAD TURN-BACK – Washington County had considered turning Stonebridge North to a County Road and turning Otchipwe back to a Township road, but decided against this.

11. BLUEBERRY FIELDS – Blueberry Fields of Stillwater has asked us to sign their notification of Organic Certification which asks that we do not spray in their ditches. They will be allowed to post signs as they have done in the past.

12. ADJOURNMENT – The meeting was adjourned at 8:40 p.m.

Clerk _____

Chairperson _____

Approved _____