

STILLWATER TOWN BOARD MEETING

February 14, 2019

Town Hall

7:00 P.M.

PRESENT: Chairperson Sheila-Marie Untiedt, Supervisors Rod Hunter, Tim Sinclair, Bonnie Haines and Mike McMahon, Clerk Kathy Schmoeckel, Planner Merritt Clapp-Smith, Treasurer Marsha Olson and Chief of Police Steve Nelson

The Oath of Office was administered to Tim Sinclair.

1. AGENDA – M/S/P Haines/McMahon moved to adopt the agenda as amended. (4 ayes)
2. MINUTES – M/S/P McMahon/Haines moved to approve the January 10, 2019 Stillwater Town Board Meeting minutes as written. (3 ayes, Sinclair abstain)
3. ATTORNEY –
 - a. Raleigh Snow Plow Contract – This contract had expired at the end of 2016 and had not been renewed. Raleigh has agreed to renew their contract for 2019 with an increase of 5%. At the end of this year, the contract will be put out for bids. M/S/P McMahon/Haines moved to approve the Snow Plow Contract for 2019 reflecting a 5% increase. (4 ayes)
Sheila-Marie Untiedt reported on a resident’s pleasure with how the plowing on their cul-de-sac has been done.
4. TREASURER –
 - a. Report given.
 - b. Board of Audit – M/S/P Haines/McMahon moved to accept the 2018 Financial Statement from the Treasurer. (4 ayes)
 - c. Levy – M/S/P Haines/Sinclair moved to accept the proposed levy of

General Fund	\$374,269
Road and Bridge	\$189,981
Capital Road and Bridge	<u>\$293,500</u>
Total	\$857,750

(4 ayes)
 - d. Checks and Claims – Checks and Claims #43896 through #43919 were approved for payment.
 - e. Bank Signature Cards – Supervisors were asked to stop at the bank to fill out their signature cards.
4. PLANNER –
 - a. City of Stillwater Comprehensive Plan – Planner Merritt Clapp-Smith reviewed the City of Stillwater’s Comprehensive Plan and noted items of potential interest to Stillwater Township. There was discussion of a possible trail crossing on Highway 96 to connect our trail to the Brown’s Creek Trail.

M/S/P McMahon/Sinclair moved to authorize the Planner to send out her proposed letter to the City of Stillwater regarding their Comprehensive Plan. (4 ayes)

- b. Fee Schedule – Planner Clapp-Smith reviewed the proposed fee schedule for 2019 which includes the following changes:

- The addition an item for lot line adjustment.
- Remove the separate fee for buckthorn burning.
- Increase the fee for a peddler’s license.
- Change the dog licensing schedule.

M/S/P McMahon/Haines moved to adopt the proposed 2019 Fee Schedule.
(4 ayes)

(Rod Hunter arrived)

- c. Tiny House – There had been a complaint about a tiny house (or trailer house) which looks like a second residence on a parcel. The Planner will write to the homeowner to explain and ask them to call her to discuss their options.
- d. Lot Line Adjustment – An application for a lot line adjustment has been received and is expected to come to the Board shortly.
- e. Raleigh Mine AOP Review – The Raleigh Annual Operating Permit will come before the Board at the March meeting. There was discussion of Sheila-Marie Untiedt and Rod Hunter along with the Planner meeting with the Raleighs before the meeting.

5. CHIEF OF POLICE –

- a. Report given. There were 11 burning permits, two for buckthorn. We finished the year with 91 burning permits.
- b. Animal Control – One dog was impounded in December. After negotiating with the owner (a Marine on St. Croix resident) the fee was paid. No dogs were impounded in January. Chief Steve Nelson had his dog trailer repaired.
- c. Monthly Calls – There were a total of 47 complaints for the month of December and there were 795 calls for the year. There were 35 calls in January.
- d. Dead Trees on 94th Street – The owner has removed these trees which were not on our right-of-way.

6. CLERK –

- a. Town Hall Door – The alarm has been going off frequently due to the incomplete closure of the Town Hall door. This will be repaired after it warms up.
- b. Liability Waiver Form – M/S/P McMahon/Hunter moved to authorize the Chair to sign the Liability Waiver Form that the Township does not waive the monetary limits on municipal tort liability. (5 ayes)
- c. Annual Meeting Agenda – Tim Sinclair agreed to give a brief presentation on what the Planning Commission has done this past year.

7. PARK COMMITTEE – Bonnie Haines gave a report on the last Park Committee meeting.

8. ADJOURNMENT – The meeting was adjourned at 9:00 p.m.

Clerk_____

Chairperson_____

Approved_____