

STILLWATER TOWN BOARD MEETING

January 10, 2019

Town Hall

7:00 P.M.

PRESENT: Chairperson Sheila-Marie Untiedt, Supervisors Rod Hunter, Jackie Garofalo, Bonnie Haines and Mike McMahon, Clerk Kathy Schmoeckel and Treasurer Marsha Olson

The Oath of Office was taken by the newly elected Supervisors, Bonnie Haines and Mike McMahon.

1. AGENDA – M/S/P Garofalo/Hunter moved to adopt the agenda as amended. (5 ayes)

2. MINUTES – M/S/P Hunter/Garofalo moved to approve the December 13, 2018 Stillwater Town Board Meeting minutes as written. (3 ayes, Haines and McMahon abstain)

M/S/P Garofalo/Hunter moved to approve the December 12, 2018 Stillwater Town Board Budget Meeting minutes as written. (3 ayes, Haines and McMahon abstain)

3. ATTORNEY

a. Open Meeting Law – The rules regarding the Open Meeting Law were reviewed. If a majority of the members of the Board meet together, the meeting must be posted.

b. Training for Supervisors – The new members were encouraged to sign up for training.

4. TREASURER –

a. Report given.

b. Expense Forms – Treasurer Marsha Olson reviewed the procedure for submitting claims.

c. Checks and Claims – Checks and Claims #43876 through #43895 were approved for payment.

5. PLANNER –

a. TKDA Rates – Planner Merritt Clapp-Smith has submitted the proposed rate schedule for 2019. M/S/P Garofalo/Hunter moved to accept the TKDA rate schedule for 2019. (5 ayes)

b. Fee Schedule – There was discussion of the proposed fee schedule for Stillwater Township for 2019. The additional item of “Lot Line Adjustment” will be added. There will be more discussion at the next meeting after Chief of Police Steve Nelson has had an opportunity to weigh in on the fee for dog licensing.

6. CLERK –

- a. Resolution Regarding Polling Place – M/S/P Hunter/McMahon moved to adopt the resolution designating the Stillwater Town Hall as our polling place. (5 ayes)
- b. Annual Meeting Agenda – The assignments for presentations at the upcoming Annual Meeting were discussed.

7. TOWNSHIP DINNER – The annual township dinner will be held on Tuesday, February 5th at the Rivertown Inn starting at 5:30 p.m.

8. ORGANIZATION – Assignments were made for liaisons for the following committees:
- Park Committee – Bonnie Haines
 - Planning Commission – Sheila-Marie Untiedt
 - Communication Committee – Mike McMahon
 - Joint Board – Sheila-Marie Untiedt and Rod Hunter

M/S/P Garofalo/Hunter moved to name Sheila-Marie Untiedt as Chair for 2019. (5 ayes)

M/S/P Garofalo/Haines moved to name Rod Hunter as Vice Chair for 2019. (5 ayes)

9. JACKIE GAROFALO RESIGNATION – Jackie Garofalo will be resigning from the Town Board due to a new position which will require a lot of travelling. She would like to continue as Park Manager. Options for her replacement were discussed.

M/S/P Hunter/Garofalo moved to appoint Tim Sinclair to Jackie Garofalo’s position if he is willing to accept. (5 ayes)

10. PLANNING COMMISSION APPLICATION – Carson Schifsky was present to discuss his interest in serving on the Stillwater Township Planning Commission.

M/S/P Garofalo/Hunter moved to appoint Carson Schifsky to the Planning Commission. (5 ayes)

11. PEOPLE PORTION OF THE AGENDA – The People Portion of the Agenda will be moved up to 7:30 pm rather than the present 8:00 pm.

12. ADJOURNMENT – The meeting was adjourned at 8:05 p.m.

Clerk _____

Chairperson _____

Approved _____