STILLWATER TOWNSHIP Minnesota

13636 90th St. N., Stillwater, MN 55082

STILLWATER TOWN BOARD MEETING AGENDA
JANUARY 8, 2026 AT 7:00 PM
(Zoom link on last page)

Welcome to our Town Board meeting! We are pleased to have citizens here to observe or participate. We ask that you take a moment to review our meeting procedures that are available for reference.
Note: Some members (Supervisors) may be participating remotely.

ORGANIZATIONAL MEETING

1. **Select 2026 Town Board Chair and Vice-Chair**

   Current 2025 Assignments:
   - Board Chairperson = Supervisor Sinclair
   - Board Vice-Chair = Supervisor Robbins-Fenger

2. **Adopt a schedule of the Board's regular meetings**
3. **Designate an official newspaper**
4. **Designate Supervisor to fill duties/positions – 2026 Liaison assignments**

   Current 2025 Assignments:
   - Planning Commission Liaison = Supervisor Robbins-Fenger
   - Park Committee Liaison = Supervisor Riehle
   - Communication Committee Liaison = Supervisor Buehler
   - Joint/Budget/Finance Committee Liaison = Supervisor Sinclair
   - Ad Hoc Recognition Committee Liaison = Supervisor McMahon
5. **Designate one or more posting places for legal notices**
6. **Designate Bank(s) and update signature card**

PUBLIC HEARING

The Town Board will hold a public hearing to consider ordinance amendments to the following:
- Fee Schedule Amendment and Ordinance No. 197 Amendment
- Amendment to Ordinance No. 195 pertaining to the duration of Kennel Licenses, requiring renewal every two years.

REGULAR MEETING

Agenda: Amend and/or approve the agenda

Consent Agenda: **(***Items listed are routine and will be approved with a single vote. Any Supervisor may request removal for discussion under the Regular Agenda.)*

1. **Minutes:** Approve the December 18, 2025 Town Board Regular Meeting Minutes
2. **Staff Reports:** Accept monthly staff reports as submitted by the following departments: CSO, Claims and Checks from Treasurer, Maintenance, Fire, and Clerk.

People Portion: *The public is welcome to address the Board on non-agenda items. Please limit comments to three minutes or less.*

Regular Agenda:

Attorney:	1. Remote meeting – summary discussion 2. Donations – summary discussion
Engineer:	1. Jurisdictional Transfer Update – Draft Letter to County
Planner:	1. Fee Schedule Amendment and Ordinance No. 197 Amendment 2. Amendment to Ordinance No. 195 pertaining to the duration of Kennel licenses, requiring renewal every two years. 3. Short-Term Rental license applicant – 10877 Mayfield (Gartner)
Treasurer:	1. Treasurer Report - Marsha Olson
Commission/ Committees:	1. Park: Park Manager Report - Kim Reich 2. Planning: Liaison Alan Robbins-Fenger 3. Communications: Next Meeting January 20, 2026
Clerk:	1. Oaths – Treasurer/Deputy Clerk 2. Adobe Pro – request for approval
Additions:	1.
Meeting Notices:	1. January 27, 2026 at 7PM - Joint Town Board/Planning Commission Meeting 2. February 12, 2026 at 7PM - Regular Town Board Meeting

Adjournment:

12/31/25 **Barbara Riehle**

Disclaimer: Stillwater Township makes no claim of certainty for the Zoom feature connectivity and are not obligated nor responsible to record the meeting, as the written minutes are the legal formal record and are available following a meeting.

IN-PERSON MEETING AT TOWN HALL "HYBRID ZOOM LINK AVAILABLE"

Topic: Town Board Meeting
Time: Jan 8, 2026 07:00 PM Central Time (US and Canada)
Join Zoom Meeting
https://us06web.zoom.us/j/88238262677?pwd=GxhkQJqrhyjusef1ExcHhGyg0aUbkE.1
Meeting ID: 882 3826 2677
Passcode: 276164
One tap mobile
+13052241968,,88238262677#,,,,*276164# US
+13092053325,,88238262677#,,,,*276164# US
Join instructions:
https://us06web.zoom.us/meetings/88238262677/invitations?signature=0Qp_QHaNtsaCVBzrfyRVZoOGGnKqLHWq_COzdY2iV18

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